Changing Your Network Password

If for any reason you feel the need to change your network password, you may do so at any time by completing the following steps:

1. Click and hold down Ctrl, Alt, and Delete to display the Windows Security screen.

   ![Windows Security Screen]

2. Click on the Change Password button.

3. Type in your current password in the Old Password box.

4. Type in your new password in the New Password box and the Confirm New Password box.

5. Click on OK. You should receive a box that says “Your password has been changed.”

6. Click on OK.

7. Click the Cancel button when the Windows Security screen reappears.