

Little- Rock -School -District  
David- O.- Dodd- Elementary- School  
*Together -Everyone -Achieves -More*  
**2020-2021 –Parent- and- Family- Engagement- Plan**

**School Mission:** The mission of David O. Dodd Elementary School is to provide an environment for students rich in literacy and technology that fosters critical thinking, problem solving and an appreciation for cultural diversity through collaboration and support of staff, parents and the community to prepare students for the 21<sup>st</sup> century.

**Parent Family and Engagement Committee**

**Members Principal:** Melinda Modica

**Parent Facilitator:** Carreba Williams

**Teachers:** Carla Abraham (2<sup>nd</sup> Grade), Lee Wilson(Pre-Kindergarten), Marilyn James (3<sup>rd</sup> Grade), Brenda Swinton-Day (4<sup>th</sup> Grade), Kimberly Johnson (Art), Kathryn Daniel (Media Specialist), Alex Blake (PE)

**Parents:** Alexis Williams (PTA President)

**David O. Dodd is a school-wide Title I campus serving P3/P4 - 5<sup>th</sup> grades.**

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*Dodd Elementary will communicate with parents in the following ways to increase parent involvement and to support classroom instruction:*

- Provide regular communication in writing in English and Spanish by posting parental involvement information in the foyer, in the parent center, office area, and on social media outlets.
- Schedule a minimum of two parent/teacher conferences per school year.
- Provide a survey to parents regarding Dodd’s parent involvement policy and Dodd’s Title I program. Contact – *Carreba Williams 501-447-4313*
- Send home a daily communication folder, agenda notebook, or post on Class Dojo, or Remind to communicate with a parent about their child’s progress and behavior.
- Provide parents with an interim and quarterly report cards with information regarding their child’s academic progress.
- Send flyers home with students, post notices in our school facilities and on our social media platforms, and utilize parent link to provide information about parent and family engagement workshops and meetings.
- The parent and family engagement plan and packet will be available during parent teacher conferences. They will also receive the school’s website information to access the plan and packet online.
- Our schools bilingual staff member translates our written forms of communication in their home language.
- Parents will have the opportunity to sign off on the district’s parent and family engagement plan during parent teacher conferences.

*Dodd Elementary will plan the following meetings virtually or in person to increase parent and family engagement and build staff and parent and family capacity at Dodd:*

- Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Melinda Modica 501-447-4300

<b>Calendar of Events</b>	<b>Date</b>	<b>Contact (447-4300)</b>
Open House/Literacy Night	September 2020	C. Williams/ M. Modica / M. James
Title One Meeting	September 2020	Carreba Williams/ Melinda Modica

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Spanish Heritage Month	September 15-October 15, 2020	Terri Huckelby/ Carreba Williams
Book Fair	September 2020 February 2021	Kathryn Daniel
Grandparent's Week	September 2020	Melinda Modica

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Parent Teacher Conferences	October 8-9, 2020 February 11-12, 2021	Dodd Teachers
Fall Carnival	October 2020	Carreba Williams/ Brenda Day
Book Character Dress Up Day and Parade	October 30, 2020	Kathryn Daniel
Honors Assembly	*November 2020 *January 2021	Tonia Weems
ViPS Reading Day	November 2020	Kathryn Daniel
Math Night	*January 2021	Marilyn James
Holiday Music Program	*November 2020	Boyce Pearson
Media Literacy Day/ Winter Book Giveaway	December 2020	Kathryn Daniel
100 <sup>th</sup> Day of School Celebration	February 2021	Lydia Dillon
Black History Program	February 2021	Boyce Pearson/ Terri Huckelby
Dr. Seuss/Read Across America Week Celebration	March 2021	Kathryn Daniel
Poetry Month	April 2021	Kathryn Daniel
VIPS: An Evening for the Stars Parent Volunteer Appreciation Breakfast	TBA	Kathryn Daniel/Carletta Burchett/ Melinda Modica
Cinco de Mayo	May 2021	Terri Huckelby
P3 Celebration P4 Celebration	May 2021	Sarah Buffalo/ Lee Wilson
Field Day	*May 2021	Alex Blake
Fifth Grade Promotion Summer Reading promotion and Summer Book Give Away	May 2021	Elizabeth Warford/ Sara Mcpherson/ Kathryn Daniel

- *Tentative Dates- Subject to change*

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*Dodd will provide information to parents about volunteer opportunities in the following ways:*

- Recruit parents to volunteer as mentors using the AR Kids Read Tutor Model and tutors to work with targeted students. Contact *Charlie Conklin 501-244-2661*
- Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact *Melinda Modica 501-447-4300*
- Provide parent volunteer training Contact *VIPS Office: Tammy Blaylock 501-447-4452*

*Dodd will work with parents to update a School-Parent-Compact in the following way:*

- Discuss the School-Parent Compact with parents, staff and students during parent meetings such as math and literacy nights. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which Dodd staff and parents will build and develop.

*Dodd will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program in the following ways:*

- Continue to support the Parent Teacher Association (PTA) in order to foster parental and community involvement within the school.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run school programs.
- Involve parents on the Parent and Family Engagement Committee Team for school improvement. The parent is Alexis Williams. The meeting is held the 2<sup>nd</sup> Tuesday of each month at 2:45 p.m.

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*Dodd will provide resources for parents in the following ways:*

- Distribute and/ or provide access to informational packets each year that includes a copy of the school’s parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (*notes, phone calls, e-mail...*); as well as access to *LRSD Ready to Learn packet*. Contact *Carreba Williams 447-4313*
- Promote and support responsible parenting as funds are available: Purchase parenting books, magazines, virtual resources, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow/ have the materials for review. Contact *Carreba Williams 447-4313*
- Include in Dodd’s policy handbook Dodd’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Contact *Melinda Modica 501-447-4300 or the website: www.lrsd.org*
- Parents can access their child’s grades through E-School. Parents can have access to online resources such as Lexia to track their child’s progress. Parents may use e-mail to communicate with members of the school staff. Each classroom teacher is responsible for maintaining their classroom e-mail.
- Offering one community wide event each semester to inform parents of strategies that increase student achievement and aid in successful school transitions. These events are a collaborative effort of the Little Rock School District’s Southwest Side Cluster of schools. For more information please contact *Carreba Williams 501- 447-4313*, or *Kaye Rainey*, the districts Parental Involvement Coordinator at *501-447-3358*.
- Dodd’s principal has designated a certified staff member who is serving as facilitator: *Carreba Williams 501-447-4313*
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run preschool programs. Contact *Carreba Williams 501-447-4313*

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*Dodd will engage parents in the evaluation of our parental involvement efforts in the following ways:*

- Engage parents in the annual evaluation of the Title I, Part A Program’s parental involvement efforts through an annual evaluation using a **comprehensive needs assessment** filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school’s efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

*Dodd will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:*

- Ask parents to fill out a parent interest survey during parent conferences or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact *Carreba Williams 501- 447- 4313*
- Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact *Carreba Williams 501-447-4313*
- Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact *Carreba Williams 501-447-4313*

*Dodd will plan an annual Title I meeting that must be conducted separately in the following ways:*

- Conduct an annual Title I meeting on September 2020 for parents of students who participate in the School wide Title I Program. Contact *Carreba Williams 501-447-4313*
- Hold its annual Title I meeting September 2020 separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. They include in Math: Universal Screener and NWEA. In Literacy: Screeners and NWEA.

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LRSD receives over \$500,000 in Title I Part A allocation, therefore, each Title I school receives an allocation for parents from the district's Title I reservation/set-aside. As soon as David O Dodd Elementary school receives our annual parent and family engagement allocation, we will provide an update to the parents and begin using these funds to support parent & family engagement.

David O. Dodd School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is researched based and references six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, David O Dodd Elementary School participates on the LRSD NNPS Southwest Side School Cluster Team. For more information contact *Carreba Williams 501-447-4313*.

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***Phone Extension #'s***  
***Main # 74300***  
***Fax#74301***  
**Melinda Modica, Principal 74302**

**CLASSROOM TEACHERS**

Dr. Sherrill- P3	74309
S. Buffalo - P4	74334
L. Wilson - P4	74326
K. Grubb - Kindergarten	74316
S. Farris - Kindergarten	74348
T. Benton - Kindergarten	74314
T. Huckelby - 1st Grade	74310
C. Abraham - 2nd Grade	74355
L. Dillon - 2nd Grade	74312
M. James - 3rd Grade	74331
C. Williams - 3rd Grade	74313
S. Knott - 4th Grade	74354
B. Day - 4th Grade	74361
S. Mcpherson - 5th Grade	74317
E. Warford - 5th Grade	74346
S. Schouweiler - SPED	74323

**SPECIALISTS**

A. Blake - P.E.	74330
T. Bullock - Literacy	74319
C. Burchett/T. Walker	74353
J. Robinson - G/T	74340
D. Fleming – Speech	74359

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T. Weems - Counselor	74304
K. Daniel - Media Office	74306
K. Johnson – Art	74356
S. Harvey-Wilson - Nurse	74305
B. Pearson - Music	74338
S. Bryles- Reading	74336
T. Banks – Resource	74360

**MISCELLANEOUS**

A.V. Room	74351
Cafeteria - D. Garcia	74307
CARE	74345
Computer Lab	74339
Conference Room	74350
Custodial Office	74321
Lounge	74343
Media Center	74328
Bilingual Liaison- I. Chan	74347
Secretary - S. Richard	74303
Courtesy Phone	74344

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**Six Types of Involvement: Keys to Successful Partnerships**

**Type 1**

**Parenting**

Assist families with parenting skills and setting home conditions to support children as students. Also, assist school to better understand families.

**Type 2**

**Communicating**

Conduct effective communications from school- to- home and from home-to-school about school programs and student progress.

**Type 3**

**Volunteering**

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

**Type 4**

**Learning at Home**

Involve families with their children on homework and other curriculum-related activities and decisions.

**Type 5**

**Decision Making**

Include families as participants in school decisions, and develop parent leaders and representatives.

**Type 6**

**Collaborating with the Community**

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

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2020-2021 Parent and Family Engagement Volunteer Survey

David O. Dodd Elementary

Parent/ Guardian’s Name: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Student (s) Name: \_\_\_\_\_

Teacher (s) Name: \_\_\_\_\_

1. What are the best times for you to volunteer at Dodd?
  - a. Morning
  - b. Afternoon
  - c. Evening
2. Dodd Elementary encourages parent and family engagement. Would you like to be involved with the school?
  - a. Yes
  - b. No
3. If you answered yes, please tell us which area you would feel comfortable volunteering:  
( field trips, school events, recess duty, car duty, etc)

- 
4. David O. Dodd offers workshop classes, which workshop class would you select to be a participant?

\_\_\_ Parenting    \_\_\_ Communicating    \_\_\_ Volunteering    \_\_\_ Student Learning  
\_\_\_ Decision Making    \_\_\_ Collaborating with the Community

5. Is there anything else you would like to share with us? If so, comment below:
-



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**Parent Center Location and Hours of Operation**

David O. Dodd has one Parent and Family Engagement Center location. It is located in the foyer located next to the cafeteria. The center's hours of operation are 8:00am-3:30pm Monday-Friday.

**The Mission of our Parent and Family Engagement**

The purpose of the Parent and Family Engagement Center is to actively engage guardians, parents, and their families of our Dodd students' as full partners in their child's education. The center provides guardians, parents, and their families a place to access resources and materials that support and encourage the home-school connection.

**Why We Believe Parents are Important**

They are **P**atient

They are **A**wesome

They are **R**espectful

They are **E**ncouraging

They are **N**oble

They are **T**rustworthy

**Join US**

It takes a village. None of us can do this very important job alone! Please plan to stop by Dodd's Parent and Family Engagement Center. We have a wealth of information and knowledge to share.

**Join Dodd PTA**

Dodd PTA dues are \$5.00 for the entire school year. We welcome all parents, guardians, family members, neighbors, and community businesses to join our PTA.

You may submit your Dodd PTA dues to Alexis Williams, PTA President or Sarah Buffalo, PK Teacher.

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**DAVID O. DODD ELEMENTARY**  
**TITLE I SCHOOL COMPACT**  
**2020-2021**

**Parent/Guardian:** I want my child to achieve. Therefore, I will:

- Make sure my child attends school regularly, on time and with all required work.
- Read with my child and establish a time for homework.
- Attend parent/teacher conferences (at least 2) and join PTA.
- Support the discipline plan, rules, regulations and uniform policy of the school.

**Student:** It is important that I work to do my best. Therefore, I will: Follow all P.A.W.S expectations

- Engage with staff and peers in a **Positive** manner.
- **Act responsibly** throughout the entire day.
- **Work** with Integrity.
- **Show respect** for adults, peers and myself.

**Teachers:** It is important that students achieve. Therefore, I will:

- Provide challenging instruction and meaningful homework.
- Hold (at least 2) parent conferences for each student and join PTA.
- Communicate regularly with parents about their child’s progress.
- Encourage student to Believe, Achieve and Succeed!!!

**Principal:** It is important that students have every opportunity to be successful.

Therefore, I will:

- Ensure appropriate curriculum is provided and available to all students.
- Supervise instruction and ensure instructional practices are effective in meeting student needs.
- Ensure school instructional time is valued and protected from disruption.
- Promote peer learning through teaming and observations.
- Ensure there is an alignment between classroom work and professional learning.
- Provide consistent communication between home and school.

**Parent:** \_\_\_\_\_

**Student:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Principal:** \_\_\_\_\_

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**PRIMARIA DAVID O. DODD**  
**CONVENIO ESCOLAR DEL TITULO I**  
**2020-2021**

**Padres/Representantes:** Quiero que mi hijo lo logre. Por lo tanto, yo:

- Me aseguraré que mi hijo asista a la escuela regularmente, puntual y con todas sus asignaciones solicitadas
- Asistiré a las conferencias de padres/maestros (al menos 2) y me uniré a la Asociación de Padres y Maestros (PTA por sus siglas en inglés)
- Apoyaré el plan de disciplina, reglas, regulaciones y políticas de uniforme de la escuela.

**Estudiantes:** Es importante esforzarme en dar lo mejor de mí. Por lo tanto, cumpliré con todas las expectativas de P.A.W.S

- Participar con el personal y amigos de una manera **Positiva**.
- **Actuar responsablemente** durante el día
- **Trabajar** con integridad
- **Mostrar respeto** hacia los adultos, amigos y a mí persona.

**Maestros:** Es importante que los estudiantes lo logren. Por lo tanto, yo:

- Proveeré enseñanza que los desafíen y una tarea significativa.
- Tendré (al menos 2) conferencias con los padres por cada estudiante y me uniré al PTA
- Me comunicaré regularmente con los padres acerca del progreso de sus niños
- ¡¡¡Animaré a que los estudiantes Crean, Logren y sean Exitosos!!!

**Directora:** Es importante que los estudiantes aprovechen cada oportunidad para ser exitosos: Por lo tanto, yo:

- Me aseguraré que se proporcione un currículo apropiado y que esté disponible para todos los estudiantes.
- Supervisaré la enseñanza y me aseguraré que las prácticas de enseñanzas sean efectivas y satisfagan las necesidades de los estudiantes.
- Me aseguraré que el tiempo de enseñanza sea valioso y no sea interrumpido.
- Promoveré el aprendizaje entre amigos, a través de observaciones y trabajo en equipo.
- Me aseguraré que haya alineamientos entre el trabajo en el salón de clase y el aprendizaje profesional.
- Proveeré, una comunicación consistente entre el hogar y la escuela.

**Padre:** \_\_\_\_\_

**Estudiante:** \_\_\_\_\_

**Maestra:** \_\_\_\_\_ **Grado** \_\_\_\_\_

**Directora:** \_\_\_\_\_