School Name: David O Dodd Elementary
Facilitator Name: Carreba Williams
Plan Review/Revision Date: 
District Level Reviewer, Title: 
District Level Approval Date: 

Committee Members, Role:
(Select "Repeat" to open more entry fields to add additional team members)

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carla</td>
<td>Abraham</td>
<td>2nd Grade Teacher</td>
</tr>
<tr>
<td>Lee</td>
<td>Wilson</td>
<td>PreK 4 Teacher</td>
</tr>
<tr>
<td>Marilyn</td>
<td>James</td>
<td>3rd Grade Teacher</td>
</tr>
<tr>
<td>Brenda</td>
<td>Swinton-Day</td>
<td>4th Grade Teacher</td>
</tr>
<tr>
<td>Kimberly</td>
<td>Johnson</td>
<td>Art Teacher</td>
</tr>
<tr>
<td>Kathryn</td>
<td>Daniel</td>
<td>Media Specialist</td>
</tr>
</tbody>
</table>

Committee Members, Role:
(Select "Repeat" to open more entry fields to add additional team members)

<table>
<thead>
<tr>
<th>First Name</th>
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<tbody>
<tr>
<td>Alex</td>
<td>Blake</td>
<td>PE Teacher</td>
</tr>
<tr>
<td>Alexis</td>
<td>Williams</td>
<td>Parent/ PTA President</td>
</tr>
</tbody>
</table>

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
Parent Family and Engagement Committee Members

Principal: Melinda Modica

Parent Facilitator: Carreba Williams

Teachers: Carla Abraham (2nd Grade), Lee Wilson (Pre K 4), Marilyn James (3rd Grade), Brenda Swinton-Day (4th Grade), Kimberly Johnson (Art), Kathryn Daniel (Media Specialist), Alex Blake (PE Teacher)

Parent: Alexis Williams (PTA President)

Dodd will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school’s Title I, Part A Program in the following ways:

• Upon request and to the extent possible, David O. Dodd School will provide communication in the language that parents can understand
• During parent teacher conferences, parents may have the opportunity to review and sign off on the Districts Parent & Family Engagement Plan.
• Continue to support the Parent Teacher Association (PTA) in order to foster parental and community involvement within the school.
• Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run school programs.
• Involve parents on the Parent and Family Engagement Committee Team for school improvement. She is Alexis Williams. The meeting is held the 2nd Tuesday of each month at 2:45 p.m.

David O. Dodd School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is researched based and references six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, David O Dodd Elementary School participates on the LRSD NNPS Southwest Cluster Team. For more information contact Carreba Williams 501-447-4313.

TYPE 5 Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.

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2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school’s participation as well as the parents’ rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?
Dodd will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program in the following ways:

• Continue to support the Parent Teacher Association (PTA) in order to foster parental and community involvement within the school.

• Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run school programs.

• Involve parents on the Parent and Family Engagement Committee Team for school improvement. She is Alexis Williams. The meeting is held the 2nd Tuesday of each month at 2:45 p.m.

Dodd will engage parents in the evaluation of our parental involvement efforts in the following ways:

• Engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

Dodd will plan an annual Title I meeting that must be conducted separately in the following ways:

• Conduct an annual Title I meeting in September 2020 for all parents and families who has a direct or indirect connection with David O Dodd Elementary. Contact Carreba Williams 501-447-4313

• Hold its annual Title I meeting September 2020 separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of Title I reservation of funds and what the funds will be utilized for, school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. They include in Math: Universal Screener and NWEA. In Literacy Screeners and NWEA.

• Parents will have the opportunity to view and receive a copy of the 2020-2021 Parent & Family Engagement Information Packet.

• The school shall submit evidence of the Title I meeting by completing the LRSD Annual Title I Verification Form and submitting to the Title I Office (November 2020).

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3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is
going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dodd Elementary will communicate with parents in the following ways to increase parent involvement and to support classroom instruction:

- Provide regular communication in writing in English and Spanish by posting parental involvement information in the foyer, in the parent center, office area, and on social media outlets.
- Schedule a minimum of two parent/teacher conferences per school year.
- Provide a survey to parents regarding Dodd’s parent involvement policy and Dodd’s Title I program. Contact – Carreba Williams 501-447-4313
- Send home a daily communication folder, agenda notebook, or post on Class Dojo, or Remind to communicate with a parent about their child’s progress and behavior.
- Provide parents with an interim and quarterly report cards with information regarding their child’s academic progress.

Dodd will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:

- Ask parents to fill out a parent interest survey during parent conferences or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact Carreba Williams 501- 447- 4313
- Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact Carreba Williams 501-447-4313
- Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact Carreba Williams 501-447-4313

- Send flyers home with students, post notices in our school facilities and on our social media platforms, and utilize parent link to provide information about parent and family engagement workshops and meetings.
- The parent and family engagement plan and packet will be available during parent teacher conferences. They will also receive the schools website information to access the plan and packet online.
- Our schools bilingual staff member translates our written forms of communication in their home language.
- Parents will have the opportunity to sign off on the district’s parent and family engagement plan during parent teacher conferences.

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TYPE 2 Communicating

Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.
4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dodd will work with parents to update a School-Parent-Compact in the following way:

- Discuss the School-Parent Compact with parents, staff and students during parent meetings such as math and literacy nights. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which Dodd staff and parents will build and develop.

DAVID O. DODD ELEMENTARY

TITLE I SCHOOL COMPACT

2020-2021

Parent/Guardian: I want my child to achieve. Therefore, I will:

- Make sure my child attends school regularly, on time and with all required work.
- Read with my child and establish a time for homework.
- Attend parent/teacher conferences (at least 2) and join PTA.
- Support the discipline plan, rules, regulations and uniform policy of the school.

Student: It is important that I work to do my best. Therefore, I will: Follow all P.A.W.S expectations

- Engage with staff and peers in a Positive manner.
- Act responsibly throughout the entire day.
- Work with Integrity.
- Show respect for adults, peers and myself.

Teachers: It is important that students achieve. Therefore, I will:

- Provide challenging instruction and meaningful homework.
- Hold (at least 2) parent conferences for each student and join PTA.
- Communicate regularly with parents about their child's progress.
- Encourage student to Believe, Achieve and Succeed!!!

Principal: It is important that students have every opportunity to be successful.

Therefore, I will:

- Ensure appropriate curriculum is provided and available to all students.
- Supervise instruction and ensure instructional practices are effective in meeting student needs.
• Ensure school instructional time is valued and protected from disruption.
• Promote peer learning through teaming and observations.
• Ensure there is an alignment between classroom work and professional learning.
• Provide consistent communication between home and school.

Parent: __________________________________________
Student: __________________________________________
Teacher: __________________________________________ Grade ____
Principal: __________________________________________

PRIMARIA DAVID O. DODD
CONVENIO ESCOLAR DEL TITULO I
2020-2021

Padres/Representantes: Quiero que mi hijo lo logre. Por lo tanto, yo:
• Me aseguraré que mi hijo asista a la escuela regularmente, puntual y con todas sus asignaciones solicitadas
• Asistiré a las conferencias de padres/maestros (al menos 2) y me uniré a la Asociación de Padres y Maestros (PTA por sus siglas en inglés)
• Apoyaré el plan de disciplina, reglas, regulaciones y políticas de uniforme de la escuela.

Estudiantes: Es importante esforzarme en dar lo mejor de mí. Por lo tanto, cumpliré con todas las expectativas de P.A.W.S
• Participar con el personal y amigos de una manera Positiva.
• Actuar responsablemente durante el día
• Trabajar con integridad
• Mostrar respeto hacia los adultos, amigos y a mí persona.

Maestros: Es importante que los estudiantes lo logren. Por lo tanto, yo:
• Proveeré enseñanza que los desafíen y una tarea significativa.
• Tendré (al menos 2) conferencias con los padres por cada estudiante y me uniré al PTA
• Me comunicaré regularmente con los padres acerca del progreso de sus niños
• ¡¡¡Animaré a que los estudiantes Crean, Logren y sean Exitosos!!!

Directora: Es importante que los estudiantes aprovechen cada oportunidad para ser exitosos: Por lo tanto, yo:
• Me aseguraré que se proporcione un currículo apropiado y que esté disponible para todos los estudiantes.
• Supervisaré la enseñanza y me aseguraré que las prácticas de enseñanzas sean efectivas y satisfagan las necesidades de los estudiantes.
• Me aseguraré que el tiempo de enseñanza sea valioso y no sea interrumpido.
• Promoveré el aprendizaje entre amigos, a través de observaciones y trabajo en equipo.
• Me aseguraré que haya alineamientos entre el trabajo en el salón de clase y el aprendizaje profesional.
• Proveeré, una comunicación consistente entre el hogar y la escuela.

Padre: __________________________________________
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5: Reservation of Funds

(If the district receives more than $500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

LRSD receives over $500,000 in Title I Part A allocation, therefore, each Title I school receives an allocation for parents from the district’s Title I reservation/set-aside. As soon as David O Dodd Elementary school receives our annual parent and family engagement allocation, we will provide an update to the parents and begin using these funds to support parent & family engagement.

Dodd will:

- Conduct an annual Title I meeting in September 2020 for all parents and families who has a direct or indirect connection with David O Dodd Elementary. Contact Carreba Williams 501-447-4313
- Hold its annual Title I meeting September 2020 separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of Title I funds and how the funds will be utilized.

Title I funds will be used to cover the cost of professional development and professional literature such as:

- School-wide economy system
- Student uniforms for school-wide jobs
- Professional Learning Communities Training
- Team Builders
- Title I funds will also be used to cover the cost of the Instructional Facilitator salary.
- Mystery Science
- Lexia
- Imagine Math
- Collaborative meetings to plan learning segments
• Field Trips (Buses for 12 classes, Approximate cost of field trips for 12 classes)

Title I funds will be used to cover the cost of professional development and professional literature such as:

• Rosetta Stone for adult learners
• Child care for adult classes
• ESL instructor Certified
• ESL instructor Classified
• Refreshments for Family Literacy Night
• General Supplies and Materials
• Conference fees and travel for Parent Facilitator

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6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dodd will provide information to parents about volunteer opportunities in the following ways:

• Recruit parents to volunteer as mentors using the AR Kids Read Tutor Model and tutors to work with targeted students. Contact Charlie Conklin 501-244-2661

• Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Melinda Modica 501-447-4300

• Provide parent volunteer training Contact VIPS Office: Debbie Milam 501-447-4452

Offering one community wide event each semester to inform parents of strategies that increase student achievement and aid in successful school transitions. These events are a collaborative effort of the Little Rock School District’s Southwest Side Cluster of schools. For more information please contact Carreba Williams 501-447-4313, or Kaye Rainey, the districts Parental Involvement Coordinator at 501-447-3358.

TYPE 3 Volunteering

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.
Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run preschool programs. Contact Carreba Williams 501-447-4313

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7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student’s academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dodd Elementary will plan the following meetings to increase parent and family engagement and build staff and parent and family capacity at Dodd:

**Calendar of Events**  Date  Contact (447-4300)

- **Open House/Literacy Night**  September 2020  C. Williams/ Melinda Modica / Marilyn James
- **Title One Meeting**  September 2020  Carreba Williams/ Melinda Modica
- **Spanish Heritage Month**  September 15-October 15, 2020  Terri Huckelby/ Carreba Williams
- **Book Fair**  September 2020 and February 2021  Kathryn Daniel
- **Grandparent’s Week**  September 2020  Melinda Modica
- **Parent Teacher Conferences**  October 8-9, 2020 and February 11-12, 2021  Dodd Teachers
- **Fall Carnival October**  2020 Carreba Williams/ Brenda Day
- **Book Character Dress Up Day and Parade**  October 30, 2020  Kathryn Daniel
- **Honors Assembly**  *November 2020 and *January 2021
- **ViPS Reading Day**  November 2020  Kathryn Daniel
- **Math Night**  *January 2021 Marilyn James
- **Holiday Music Program**  *November 2020  Boyce Pearson
- **Media Literacy Day/ Winter Book Giveaway**  December 2020  Kathryn Daniel
- **100th Day of School Celebration**  February 2021  Lydia Dillon
- **Black History Program**  February 2021  Boyce Pearson/ Terri Huckelby
- **Dr. Seuss/Read Across America Week Celebration**  March 2021  Kathryn Daniel
- **Poetry Month**  April 2021  Kathryn Daniel
- **ViPS: An Evening for the Stars Parent Volunteer Appreciation Breakfast**  TBA  Kathryn Daniel/Carletta Burchett/ Melinda Modica
Cinco de Mayo  May 2021 Terri Huckelby

P3 Celebration  P4 Celebration  May 2021  Sarah Buffalo/ Lee Wilson

Field Day  *May 2021 Alex Blake

Fifth Grade Promotion/ Summer Reading promotion and Summer Book Give Away  *May 2021
Elizabeth Warford/ Sara Mcpherson/ Kathryn Daniel

• Tentative Dates- Subject to change

Dodd will provide resources for parents in the following ways:

• Distribute informational packets each year that includes a copy of the school’s parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). Contact Carreba Williams 447-4313

• Promote and support responsible parenting as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow/ have the materials for review. Contact Carreba Williams 447-4313

Offering one community wide event each semester to inform parents of strategies that increase student achievement and aid in successful school transitions. These events are a collaborative effort of the Little Rock School District’s Southwest Side Cluster of schools. For more information please contact Carreba Williams 501-447-4313, or Kaye Rainey, the districts Parental Involvement Coordinator at 501-447-3358.

Dodd will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:

• Ask parents to fill out a parent interest survey during parent conferences or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact Carreba Williams 501-447-4313

• Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact Carreba Williams 501-447-4313

• Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact Carreba Williams 501-447-4313

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TYPE 1 Parenting

Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

TYPE 4 Learning at Home
Involve families with their children on homework and other curriculum-related activities and decisions.

TYPE 5  Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.

TYPE 6  Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

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8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents’ assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Dodd Elementary will plan the following meetings to increase parent and family engagement and build staff and parent and family capacity at Dodd:

Calendar of Events Date Contact (447-4300)

Open House/Literacy Night September 2020 C. Williams/ Melinda Modica / Marilyn James
Title One Meeting September 2020 Carreba Williams/ Melinda Modica
Spanish Heritage Month September 15-October 15, 2020 Terri Huckelby/ Carreba Williams
Book Fair September 2020 and February 2021 Kathryn Daniel
Grandparent’s Week September 2020 Melinda Modica
Parent Teacher Conferences October 8-9, 2020 and February 11-12, 2021 Dodd Teachers
Fall Carnival October 2020 Carreba Williams/ Brenda Day
Book Character Dress Up Day and Parade October 30, 2020 Kathryn Daniel
Honors Assembly *November 2020 and *January 2021
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Media Literacy Day/ Winter Book Giveaway December 2020 Kathryn Daniel
100th Day of School Celebration February 2021 Lydia Dillon
Black History Program February 2021 Boyce Pearson/ Terri Huckelby
Dr. Seuss/Read Across America Week Celebration March 2021 Kathryn Daniel
Poetry Month April 2021 Kathryn Daniel
VIPS: An Evening for the Stars Parent Volunteer Appreciation Breakfast TBA Kathryn Daniel/Carletta Burchett/Melinda Modica

Cinco de Mayo May 2021 Terri Huckleby

P3 Celebration P4 Celebration May 2021 Sarah Buffalo/ Lee Wilson

Field Day *May 2021 Alex Blake

Fifth Grade Promotion/ Summer Reading promotion and Summer Book Give Away *May 2021

Elizabeth Warford/ Sara Mcpherson/ Kathryn Daniel

• Tentative Dates- Subject to change

Include in Dodd’s policy handbook Dodd’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. Contact Melinda Modica 501-447-4300 or the website: www.lrsd.org

• Parents can access their child’s grades through E-School. Parents can have access to online resources such as Lexia to track their child’s progress. Parents may use e-mail to communicate with members of the school staff. Each classroom teacher is responsible for maintaining their classroom e-mail.

Dodd’s principal has designated a certified staff member who is serving as facilitator: Carreba Williams 501-447-4313

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9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Dodd will provide information to parents about volunteer opportunities in the following ways:

• Recruit parents to volunteer as mentors using the AR Kids Read Tutor Model and tutors to work with targeted students. Contact Charlie Conklin 501-244-2661

• Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Melinda Modica 501-447-4300

• Provide parent volunteer training Contact VIPS Office: Debbie Milam 501-447-4452

TYPE 6 Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.
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(See complete Arkansas Guide for School Parent and Family Engagement Plan for references)

District Feedback

☐ Attention: Changes Needed!
☑ In Compliance

Comments:
Please consider adding more parents who are not LRSD employees to your Parent and Family Engagement committee.