School Name: Henderson Middle
Facilitator Name: Sharon Johnson
Plan Review/Revision Date: 7/20/2020
District Level Reviewer, Title:
District Level Approval Date:

2020-2021 PARENT and FAMILY ENGAGEMENT PLAN

Little Rock School District
Henderson Middle School
401 Johns Barrow Road
Little Rock, AR 72205

Michael Anthony, Principal
Phone: 501-447-2800
Fax: 501-447-2801

School Mission: Henderson Middle School is a community of life-long learners committed to providing a structured, safe, and nurturing environment that supports rigorous, engaging, and differentiated instruction. This instruction is built on the foundation of strong relationships among teachers, students and parents, and is fostered by accountability and high expectations for all.

Henderson is a Title 1 School with 100% of the students receiving free and reduced lunch. We are currently a Priority School. Henderson serves students in grades 6th through 8th.

Committee Members, Role:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon</td>
<td>Johnson</td>
<td>Parent Facilitator</td>
</tr>
<tr>
<td>Jeremy</td>
<td>Williams</td>
<td>Dean of Students</td>
</tr>
<tr>
<td>Alma</td>
<td>Smith</td>
<td>PTSA President</td>
</tr>
<tr>
<td>Tatum</td>
<td>Kathy</td>
<td>Counselor</td>
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<tr>
<td>Yolonda</td>
<td>Rooks</td>
<td>Teacher</td>
</tr>
<tr>
<td>Jennifer</td>
<td>Rowland</td>
<td>Teacher</td>
</tr>
<tr>
<td>Felicia</td>
<td>Hillery</td>
<td>Teacher</td>
</tr>
<tr>
<td>Bryan</td>
<td>Merrell</td>
<td>Teacher</td>
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<tr>
<td>Tamara</td>
<td>Rowe</td>
<td>Math Facilitator</td>
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<td>Parent</td>
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<td>Student</td>
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1: Jointly Developed
Henderson Middle School will be engaging parents in an annual evaluation of the Title I, Part A Program’s parental involvement efforts through a comprehensive needs assessment filled out by parents, teachers, and school staff. The Title I committee, made up of teachers, parents, and school staff will determine the effectiveness of the parent involvement plan and make any changes if warranted. This collection of evidence will also provide specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of the parents; (3) the effectiveness of specific strategies and (4) the engagement of parents in activities that help to support student academic growth to the extent possible, the school will distribute communication to parents in the language they understand.
Contact Person: Sharon Johnson (501)447-2843

2: Annual Title I Meeting
Henderson Middle School conducts an Annual Title I meeting for parents of the students who participate in the Title I, Part A Program. This meeting will be held TBA. The school’s annual Title I meeting is separate from any other meetings or activities to make sure that presenters have time to provide information regarding how the reservation of funds are utilized, a description of the school curriculum, information on forms of academic assessments that are used to measure student progress, and information on proficiency level students are expected to meet. The agenda, sign-in sheet, and the minutes for this meeting are generated separately from any other events and kept on file in the Principal’s office.
The school shall submit evidence of the Title I meeting by completing the LRSD Annual Title I Verification Form and submitting it to the Title I Office by November 2020. During the Annual Title I Meeting, parents will have the opportunity to view and receive a copy of the 2020-2021 Parent & Family Engagement Information Packet.
Contact Person: Sharon Johnson (501)447-2843

3: Communications
- Information packets are posted on Henderson’s school webpage and they are available in the Media Center.
- The Leader In Me Data Notebook
- The Plan will be written in both English and Spanish
- PARENTS MAY HAVE THE OPPORTUNITY TO SIGN-OFF ON THE DISTRICT PARENT & FAMILY ENGAGEMENT PLAN DURING PARENT TEACHER CONFERENCE.

The Henderson Middle School Parental Involvement Plan recognizes that communication between home and school should be regular, two-way, and meaningful. To encourage communication Henderson Middle has developed a school wide web site, individual teacher web sites, and a Parent Involvement web site. On our web sites, parents will be able to check events, test results, homework assignments, student progress, deadlines, and a copy of the Parent Involvement Plan.
Henderson Middle School is committed to providing opportunities for the maximum growth and development of each of its students. Parents and volunteers are a part of this commitment. In an effort to provide a very positive experience for both the students and their parents, volunteer sign-up sheets are available during registration, PTSA meetings, Family Nights and in our main office. Opportunities for parent involvement are integrated in various programs during the year such as mentoring, main office duties, PTSA meetings, sporting events, and library duties.

Each year informational packets are distributed to parents that include: a copy of the school’s parental involvement plan, a survey for volunteer interests, recommended roles for parents/teachers/students and the school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that is used to allow parents and teachers to have an open line of communication via, notes, phone call, and e-mail.

Henderson will communicate virtually with parents in regards to parent-conferences, events, etc. Please refer to the LRSD Ready for Learning Plan for further information.

Contact Person: Sharon Johnson (501)447-2843
Contact Person: Sharon Johnson (501)447-2843
### Henderson Middle School (HMS)
**“Hawks Soar”**
“Soaring to Excellence”
2020-2021

**School Parent and Family Engagement Plan**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date(s)</th>
<th>Time</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration and Volunteer Sign-Up</td>
<td>TBA</td>
<td>10:00 A.M.-6:00 P.M.</td>
<td>Michael Anthony 501-447-2802</td>
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<td></td>
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<td>[michael. <a href="mailto:anthony@lrsd.org">anthony@lrsd.org</a>](mailto:michael. <a href="mailto:anthony@lrsd.org">anthony@lrsd.org</a>)</td>
</tr>
<tr>
<td>6th Grade and New Student Orientation</td>
<td>August 6, 2020</td>
<td>10:00 A.M.</td>
<td>Michael Anthony 501-447-2802</td>
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<td>[michael. <a href="mailto:anthony@lrsd.org">anthony@lrsd.org</a>](mailto:michael. <a href="mailto:anthony@lrsd.org">anthony@lrsd.org</a>)</td>
</tr>
<tr>
<td>Virtual PTSA Meeting</td>
<td>September 3, 2020</td>
<td>4:30 P.M.</td>
<td>Alma Smith 501-447-2821</td>
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<td><a href="mailto:Alma.smith@lrsd.org">Alma.smith@lrsd.org</a></td>
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<tr>
<td>Open House</td>
<td>TBA</td>
<td>6:00 -8:00 P.M.</td>
<td>Michael Anthony 501-447-2802</td>
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<td></td>
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<td><a href="mailto:michael.anthony@lrsd.org">michael.anthony@lrsd.org</a></td>
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<tr>
<td>Virtual Title 1 Parent Meeting</td>
<td>TBA</td>
<td>5:00 P.M.</td>
<td>Michael Anthony 501-447-2802</td>
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<td><a href="mailto:michael.anthony@lrsd.org">michael.anthony@lrsd.org</a></td>
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<tr>
<td>National Hispanic Heritage Month Observance</td>
<td>October 15, 2020</td>
<td>During Lunch Period</td>
<td>Sharon Johnson 501-447-2806</td>
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<td></td>
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<td><a href="mailto:Sharon.johnson@lrsd.org">Sharon.johnson@lrsd.org</a></td>
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<td>Virtual Literacy Night</td>
<td>October 8, 2020</td>
<td>6:00 P.M.</td>
<td>Sharon Johnson 501-447-2843</td>
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<td><a href="mailto:Sharon.johnson@lrsd.org">Sharon.johnson@lrsd.org</a></td>
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<td>Jennifer Rowland 501-447-2899</td>
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<td><a href="mailto:Jennifer.rowland@lrsd.org">Jennifer.rowland@lrsd.org</a></td>
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<tr>
<td>Virtual Math Night</td>
<td>November 12, 2020</td>
<td>6:00 P.M.</td>
<td>Sharon Johnson 501-447-2843</td>
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<td><a href="mailto:Sharon.johnson@lrsd.org">Sharon.johnson@lrsd.org</a></td>
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<td>Julie Hunt 501-447-2866</td>
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<td><a href="mailto:Julie.hunt@lrsd.org">Julie.hunt@lrsd.org</a></td>
</tr>
<tr>
<td>Virtual PTSA Meeting</td>
<td>November 12, 2020</td>
<td>4:30 P.M.</td>
<td>Alma Smith 501-447-2821</td>
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<td><a href="mailto:Alma.smith@lrsd.org">Alma.smith@lrsd.org</a></td>
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<tr>
<td>Recruitment/Open House</td>
<td>TBA</td>
<td>All Day</td>
<td>Michael Anthony 501-447-2802</td>
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<td><a href="mailto:michael.anthony@lrsd.org">michael.anthony@lrsd.org</a></td>
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<tr>
<td>Virtual PTSA Meeting</td>
<td>December 10, 2020</td>
<td>6:00 P.M.</td>
<td>Alma Smith 501-447-2821</td>
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<td><a href="mailto:Alma.smith@lrsd.org">Alma.smith@lrsd.org</a></td>
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<tr>
<td>Virtual Dance/Choir Concert</td>
<td>December 10, 2020</td>
<td>6:00 P.M.</td>
<td>Alma Smith 501-447-2821</td>
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<td><a href="mailto:Alma.smith@lrsd.org">Alma.smith@lrsd.org</a></td>
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<tr>
<td>Virtual Dance/Choir Concert</td>
<td>December 10, 2020</td>
<td>6:00 P.M.</td>
<td>Tacasata White 501-447-2815</td>
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<td><a href="mailto:Tacasata.white@lrsd.org">Tacasata.white@lrsd.org</a></td>
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<tr>
<td>Virtual PTSA Meeting</td>
<td>January 14, 2021</td>
<td>4:30 P.M.</td>
<td>Alma Smith 501-447-2821</td>
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<td><a href="mailto:Alma.smith@lrsd.org">Alma.smith@lrsd.org</a></td>
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School Parent and Family Engagement Plan

Virtual PTSA Meeting February 11, 2021 4:30 P.M. Alma Smith 501-447-2821
Alma.smith@lrsd.org

Black History Program February 25, 2021 7th and 8th Period Tacasata White 501-447-2833
Tacasata.white@lrsd.org

Virtual PTSA April 8, 2021 4:30 P.M. Alma Smith 501-447-2821
Alma.smith@lrsd.org

Health Fair April 2, 2021 All Day Sharon Johnson 501-447-2843
Sharon.johnson@lrsd.org
Sandra Ledbetter 501-447-2911
Sandra.ledbetter@lrsd.org

ACT Aspire TBA

Virtual PTSA May 13, 2021 4:30 Alma Smith 501-447-2821
Alma.smith@lrsd.org

4: School-Parent Compact
Henderson Middle School is committed to providing opportunities for the maximum growth and development of each of its students. Parents and volunteers are a part of this commitment. In an effort to provide a very positive experience for both the students and their parents, volunteer sign-up sheets are available during registration, PTSA meetings, Family Nights and in our main office. Opportunities for parent involvement are integrated in various programs during the year such as mentoring, main office duties, PTSA meetings, sporting events, and library duties.
Contact Person: Sharon Johnson (501)447-2843

Henderson Middle School and its parents build and develop a partnership to help children achieve the state’s high academic standards. The school staff, parents, and students develop a school-parent-student compact. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement. All stakeholders sign the compact.
Contact Person: Sharon Johnson (501)447-2843
Henderson Middle School

Parent Compact

2020 - 2021

PARENT/GUARDIAN: I want my child to learn to achieve. I will:

➢ See that my child attends school regularly and on time dressed in the appropriate attire.
➢ Read with my child and establish a time for homework.
➢ Attend parent/teacher conferences (at least 2 per year) and join the PTA.
➢ Support the discipline plan, rules, regulations, and dress code policy of the school.

STUDENT: It is important that I work to do my best. I will:

➢ Attend school regularly and on time.
➢ Come to school each day with necessary supplies and materials.
➢ Complete all daily and homework assignments.
➢ Follow the school rules, adhere to the dress code policy, and respect others and myself.

TEACHER: It is important that students achieve. I will:

➢ Provide challenging instruction and meaningful homework.
➢ Hold at least one-parent conferences for each student.
➢ Communicate regularly with parents about students’ progress.
➢ Encourage students to believe, achieve, and succeed.

PRINCIPAL: It is important that students believe, achieve, and succeed. I will:

➢ Empower students, parents, and teachers to be active in the school program.
➢ Visit classrooms frequently and monitor students’ progress.
➢ Provide a learning environment at school that is positive, orderly, and quiet.
➢ Communicate regularly between home/school and join the PTA.

Parent: _________________________ Student: __________________________

Teacher: ________________________ Principal: ________________________
5: Reservation of Funds
The Little Rock School District receives over $500,000 in Title I Part A allocation; therefore, each Title I school receives an allocation for parents from the district’s Title I reservation. As soon as Henderson Middle receives our annual Parent and Family Engagement allocation, parents will be notified of the allotted amount and will have the opportunity to voice how they would like the funds used.

Henderson Middle School conducts an Annual Title I meeting for parents of the students who participate in the Title I, Part A Program. This meeting will be held TBA. The school’s annual Title I meeting is separate from any other meetings or activities to make sure that presenters have time to provide information regarding how the reservation of funds are utilized, a description of the school curriculum, information on forms of academic assessments that are used to measure student progress, and information on proficiency level students are expected to meet. The agenda, sign-in sheet, and the minutes for this meeting are generated separately from any other events and kept on file in the Principal’s office.
Contact Person: Sharon Johnson (501)447-2843

6: Coordination of Services
Henderson Middle School has parent representatives who attend the monthly PTSA Council meetings and are becoming familiar with the process involved in school improvement planning and making decisions about the allocation of its Title I, Part A funds for parental involvement. To support this process, the school will offer both staff and parents training on how to contribute in a meaningful way. In an effort to take advantage of community resources, the school will recruit former alumni to attend meetings and provide advice and guidance for school improvement.

Henderson Middle School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is utilized to maximize parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Henderson participates on the LRSD NNPS West School Cluster Team.
Contact Person: Sharon Johnson (501)447-2843

7: Building Capacity of Parents
Four planned parent workshops will be scheduled for this year. The workshops provide opportunities for parents and their children to experience the classroom in a positive and helpful manner, while school staff provides needed assistance and encouragement. Other parent workshops will be available to parents that will address their needs and provide strategies that can be used at home to enhance math, literacy, and study skills.

PTSA meetings and workshops are held throughout the year following a varied schedule to accommodate the needs of families. The Parent Involvement Facilitator is available to provide information to the parents during these meetings.
Contact Person: Alma Smith, Parent (PTSA President) (501) 447-2821
Two parent conference opportunities have been scheduled by the Little Rock School District, one in the fall and one in mid-winter. Additional conferences are scheduled at the request of the parents and/or teachers. Throughout the year, parents are encouraged to participate in the engagement activities to increase their involvement and support for student learning.

Henderson Middle School promotes and supports responsible parenting. Parents are encouraged to take advantage of the School’s Parent Resource Area which is located next to the main office. This area provides information to parents, students, teachers, and staff on many subjects regarding: parenting topics, behavior issues, discipline, depression, drug awareness, tips for completing homework, etc. Some of the items are available for “Parent Check-Out” through the Media Center. There is an office located in the media center which has a computer that is available to parents for checking grades on HAC and to visit educational web sites. Parents are encouraged to view the Title I Plan located in the Library and on the Little Rock School District Webpage. Henderson Middle School has purchased books, and other informative material regarding responsible parenting.

At Henderson Middle School parents are asked to complete the VIP’s interest survey during registration each school year. This survey provides information concerning the activities parents feel most beneficial in their efforts to support their child academically. This list is compiled and distributed to the teachers and staff for future use as needed.

Henderson Middle School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is utilized to maximize parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Henderson participates on the LRSD NNPS West School Cluster Team.

Contact Person: Sharon Johnson (501)447-2843

8: Building Capacity of School Staff

Henderson Middle School supports the development, implementation, and regular evaluation of its Parental Involvement Program to involve parents in the decisions and practices of the Little Rock School District. The principal has designated one certified staff member to serve as a parent facilitator. The parent facilitator organizes meaningful training for staff and parents to help promote and encourage a welcoming atmosphere for parental involvement at Henderson Middle School. The parent facilitator ensures that parental participation is recognized as an asset to the students and the school. The person serving as the Parent Facilitator receives supplemental pay for the assigned duties as required by law.

Staff development opportunities, as required by the State Board of Education’s Standards of Accreditation of Arkansas Public Schools, are offered each year.

Three hours of professional development opportunities are also offered to our school administrators. Their professional development is designed to enhance an understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. These parental involvement hours are included in the hours of staff development required by the Arkansas Department of Education.

Contact Person: Sharon Johnson (501)447-2843
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9: Building Capacity – Discretionary
Henderson Middle School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is utilized to maximize parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Henderson participates on the LRSD NNPS West School Cluster Team.
Contact Person: Sharon Johnson (501)447-2843

Six Types of Involvement: Keys to Successful Partnerships

TYPE 1 Parenting
Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

TYPE 2 Communicating
Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

TYPE 3 Volunteering
Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

TYPE 4 Learning at Home
Involve families with their children on homework and other curriculum-related activities and decisions.

TYPE 5 Decision Making
Include families as participants in school decisions, and develop parent leaders and representatives.

TYPE 6 Collaborating with the Community
Coordinate resources and services from the community for families, students, and the school, and provide services to the community.