

**Little Rock School District
W.D. “Bill” Hamilton Learning Academy
Parent Involvement Plan
2016-2017**

School Mission

To provide personal, innovative instruction that encourages students to reach their highest potential and develop positive self-esteem, while also training students to become lifelong learners and productive citizens in a global society.

District: Little Rock School District
School Improvement Status:
Grade Levels 6-12
Non-Title I School
99% Free and Reduced Lunch

Parent Involvement Committee Members

Cassandra Green, Coordinator	Amanda Nelson, Parent Coordinator
Aretha Jackson, Parent Facilitator	Stephen Ewings, PTSA President
Neva Johnson, Parent Coordinator	Pastor Eddie Stewart, (Parent/Community Liaison)
Tracy Brown, (Parent)	LaKeisha Mosley, (Parent)
Charlotte Watson, Teacher (PTSA Advisor)	Jim Orange, Community Liaison

Hamilton Learning Academy will communicate with parents in the following ways to increase parent involvement and to support classroom instruction: producing and distributing a quarterly newsletter which includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. The editor of the HLA Newsletter is Ginger Beck; her contact information is 501-447-3431. The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

- **Mentoring** – Parents may volunteer to mentor students by contacting the school counselors, Dr. Lynda Johnson at 501-447-3410.
- **Open House** - Parents are invited to come and meet the teachers and staff of Hamilton Learning Academy. Please contact the front office at 501-447-3400.
- **Parent Center** - Parents are encouraged to utilize the Parent Center, located in Room 208 between the hours of 8:00 a.m. and 3:45 p.m. Contact Neva Johnson or Amanda Nelson, Parent Coordinators at **501-447-3459, 501-447-3507, or 501 447-3447** for more information.
- **Family Night** – Science, Math and Literacy Departments will host a Family Night. Parents are invited to help plan and participate in all Parent Day/Night activities. Contact Aretha Jackson, Parent Facilitator at **501-447-3463** for more information.

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Date	Time	Type of Parent Involvement Activity	Date	Time	Type of Parent Involvement Activity
8/1/2016	10:00a.m. - 7:00p.m.	Registration (501-447-3400)	11/30/16	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
8/2/2016	10:00 –a.m. 7:00pm	Registration (501-447-3400)	12/14/2016	10:00 a.m. – 1:00 p.m.	Parent Center Holiday Open House Neva Johnson – Facilitator (501)447-3459 or 501-447-3507)
8/11/16	3:00 p.m.	PTSA Meeting Stephen Ewings, President (501-447-3400)	12/16/16	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
9/15/2016	5:30 p.m. – 6:30 p.m.	Open House (501-447-3400)	1/25/17	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
9/17/2016	10:00 a.m. – 12:00 p.m.	Central-East Parent Inv Back- to- School Workshop Western Hills	2/20/2017	8:00 a.m. – 1:00 p.m.	Parent Conferences (501-447-3400)
9/28/16	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)	2/2017	TBA	Black History Program Aretha Jackson, Facilitator (501-447-3463)
10/8/2016	8:30 a.m. – 12:00 p.m.	LRSD Computer Power Day/PASS Henderson Middle School	2/22/17	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
10/2016	TBA	Family Night Aretha Jackson, Facilitator (501)447-3463)	3/11/17	8:30 a.m. – 12:00 p.m.	LRSD Computer Power Day/PASS Henderson Middle School
10/14/16	8:00 a.m. - 1:00p.m.	Parent Conferences (501) 447-3400	3/29/17	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
10/26/16	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)	4/26/17	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
10/23-2016 thru 10/31/2017	Ongoing throughout the week	Red Ribbon Week Aretha Jackson, Facilitator (501-447-3463)	5/24/17	12:00 (Noon)	PTSA Meeting Stephen Ewings, President (501-447-3412)
11/11/16	1:00 p.m.	Honoring Our Vets Neva Johnson, Facilitator (501)447-3459 or 501-447-3507))			

Parents can access their child’s grades and attendance on **Edline** using the PIN number received at the beginning of the school year or at intake. Parents will also receive quarterly report cards. Parents may use e-mail to communicate with members of the school staff. Teachers will keep parents informed about their child’s progress by holding conferences individually with parents to discuss the student’s test scores and the interventions teachers are using to assist their child in reaching achievement goals. Parents will also be given suggestions for coordinating school-parent efforts and explanations of grading procedures. Contact any teacher, or counselor, Dr. Lynda Johnson, 501-447-3410.

The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Administrators will explain the requirements to parents during intake and encourage them to become involved in the school. The school will work with student’s home schools to help provide a smooth transition from one school to the next by holding exit conferences to raise parent awareness of procedures, expectations and

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related activities. Further information regarding volunteer opportunities can be obtained from the HLA VIPs Coordinator, Neva Johnson, telephone number 501-447-3459 or 501-447-3507.

Hamilton Learning Academy offers parents and students a Parent/Program Contract. This contract outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high academic standards. All stakeholders are required to sign the compact. The Parent/Program Contract is available in the student placement process and offered the entire year, forms are also available in the Parent Center Room 208 and can be obtained from Neva Johnson or Amanda Nelson, Parent Coordinators, and their telephone contact number is 501-447-3459, 501-447-3507 or 501-447-3447.

Parent Involvement committee members will meet annually to discuss innovative, research-based strategies to increase parental involvement, recruitment and retention of parent volunteers, and suggested parent night topics. Parents, teachers, students and community members are encouraged to join our Parent Teacher Student Association (PTSA) in an effort to foster parental and community involvement within the school. The Parent Center contact person is Neva Johnson or Amanda Nelson, Parent Coordinators, telephone number 501-447-3459, 501-447-3507 or 501-447-3447.

Hamilton Learning Academy is a Non-title I School. This school solicits active participation and valued input regarding the planning and implementation of the School Improvement Plan.

Hamilton Learning Academy provides parents with multiple pathways to secure resources. The Parent Center houses computers for parents to use. The Parent Center is located in Room #208. The HLA Parent Center will be open at hours that are convenient to parents so that parents may check out materials, use the computer to check grades, and visit educational Web sites. The school will distribute informational packets each year that includes a copy of the school’s parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). As funds are available, the school will purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library. Information from the Parent Center is provided by Neva Johnson or Amanda Nelson, Parent Coordinators, telephone number 501-447-3459, 501-447-3507 or 501-447-3447.

Hamilton Learning Academy engages parents in the evaluation of its parental involvement efforts. The school encourages parents to actively become PTSA members and become involved in school activities. The school encourages the parents to visit the Parents Center on a regular basis. The school also encourages parents to complete the Parental Involvement Survey to help the staff regularly monitor and assess parent’s needs. The school promotes the completion of an annual comprehensive needs assessment by teachers, parents, and the school staff to examine the effectiveness of the parental involvement plan. Parental Involvement Advisory meetings will be held in the Parent Center, facilitated by Neva Johnson or Amanda Nelson, Parent Coordinators, 501-447-3459, 501-447-3507 or 501-447-3447 to examine the collected evidence about

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satisfaction with the program and the school’s efforts to increase parental involvement is a crucial part of the evaluation, the survey also collects specific information on the (1) growth number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

Hamilton Learning Academy utilizes the parent interest survey to select, plan and implement parental involvement activities offered throughout the year. The surveys are distributed at each Parenting Class offered every nine weeks during school hours 8:35 a.m. – 2:00 p.m. The school uses the results of the parent interest survey to evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. The surveys can be obtained from Neva Johnson or Amanda Nelson; Parent Coordinators in Room #208, telephone number is 501-447-3459, 501-447-3507 or 501-447-3447. HLA has Parent Nights to inform parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. HLA Counselor,

Dr. Lynda Johnson, 501-447-3410 and Aretha Jackson, Parent Facilitator 501-447- 3463 will facilitate the activities.

As a Non-Title I School, Hamilton Learning Academy does not conduct an Annual Title I meeting.

The National Network of Partnership Schools (NNPS) invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Hamilton Learning Academy collaborates and supports the Central-East Cluster Team. Partnership Programs focus on the six “keys to improvement” identified by educational researchers as the critical components of home/school/community connections. (See next page)