Bale Elementary
2019-2020 Parent and Family Engagement Plan and Information Packet

“Bobcats” “Believing our Boys and Girls can achieve Tremendous Success”

Principal, Dr. Roxie Browning
(447-3600)

Counselor/Parent Facilitator
Julia Cartwright
(447-3600)

PTA PARENT Liaison, Michelle walls
(447-3600)

School Mission: The mission of Bale Elementary School is to establish an innovative learning community in which all stakeholders are safe, nurtured, engaged, and highly valued, this will be accomplished by incorporating science, technology, engineering, arts, and mathematics into our daily curriculum. We will empower our students to be intrinsically motivated learners and highly productive members of society.

Bale Elementary is currently a needs improvement focus school in math and literacy. We are a school-wide Title I school for grades kindergarten through fifth grade. Bale has an enrollment of 412 students and eighty percent are on free or reduced lunch.

Parent and Family Engagement Committee Members

Dr. Roxie Browning, Principal
Ms. Pamela Tims, Instructional Technology Specialist
Counselor/Parent Facilitator- Julia Cartwright
Natalie Franklin, Parent
Trinina Pouncy-Behavior Interventionists
Mrs. Michelle Walls, Teacher
Mrs. Lori Noel-Green, Media Specialists
Mrs. Clara Brown, Teacher
Dr. Kimberly Jones, Teacher

**Bale Elementary Staff will communicate with parents in the following ways to increase parent and family engagement and to support classroom instruction:**
- Distribution of a monthly newsletter developed by the principal and staff. The newsletters will include a calendar of school and district as well as parenting strategies and homework tips, the newsletter will contain the school’s website address with directions on how parents can access the Parent Engagement Plan. Parents will also be given the directions on finding the Plan on Bale’s social media sites; Facebook, Twitter and Instagram. Whenever practicable, written translations of printed information will be provided to parents with limited English proficiency in a language they understand. However, if written translations are not practicable, it is practicable to provide information to limited English proficient parents orally in a language that they understand.
- Distribution of pin numbers so parents can access eSchool to monitor their child’s academic progress.
- Provide academic/behavioral updates via report cards, interim reports, eSchool, conferences, weekly folders, emails, conference calls, newsletters, etc. Parents will also have the opportunity to review and ask questions about the District parent and Family Engagement Plan during parent teacher conferences.
- Provide information packets, homework tips, volunteer opportunities, Bale’s Parental and Family Involvement Plan, and the school/district handbook.
- Provide opportunities for parenting classes, access to the computer (to view the school website, teacher web pages, eSchool, etc.)
- Provide mentors and tutors to work with targeted students to address academic deficits.
- Provide interpreters when needed during parent/teacher conferences for parents who do not speak English.

**Bale Elementary will plan the following meetings at various times to increase parent and family engagement, build staff and parent capacity:**
- Back to School Bash (August) Roxie Browning 447-3600
- Open House (September) Roxie Browning, Aleta Branch 447-3600
- Literacy Night (Spring) Roxie Browning 447-3600
- Math Night (Spring) Roxie Browning 447-3600
- Science Fair (Spring) Cotinna Johnson 447-3600
- Spelling Bee (Fall/Spring) Krystin Richard 447-3600
- Parent Testing Seminar Aleta Branch, Cotinna Johnson 447-3600
- Reading Day (Monthly) Lori Noel-Green 447-3600
- Grandparent’s Day (September) Julia Cartwright 447-3600
- Quarterly Awards Assemblies Julia Cartwright 447-3600
- Black History Program (February) Ms. Moore 447-3600
- Career Fair (April) Julia Cartwright 447-3600
- Parent/Teacher Bale Staff 447-3600
- Field Day (May) Mr. Shelton 447-3600
- Fall Carnival (October) Bale Staff 447-3600
- Muffins for Moms (Spring)Carolyn Saulsberry 447-3600
- Culture Fair (May) 447-3600  
- Volunteer Recognition Banquet (May) Lori Noel / Julia Cartwright 447-3600  
- Open House (September 6th 2018 Roxie Browning 447-3600

Parents will be encouraged to participate in their child (ren) education through volunteer opportunities listed below as well as solicited for additional volunteer opportunities:

- Assisting in the Media Center – Book Fair helper  
- Reading Day  
- Field Day Volunteers  
- Reading in the classroom  
- Open House  
- Reading with a buddy  
- Registration  
- Mentoring  
- Special Programs  
- Assisting in the classroom  
- Various committees  
- Tutoring  
- Volunteering in the cafeteria/ playground
Parent volunteer opportunities will be provided during registration and as each new student enters. A list of volunteer opportunities will also be provided by our school counselor, parent facilitator, and PTA board member. (Julia Cartwright) 447-3600

We will provide information for parents and community members in various ways to support instructional program such as tutoring, mentoring, school-wide spelling bee, after school program, reading day, etc. (Roxie Browning) 447-3600

Bale will provide parents with instructions on how to incorporate developmentally appropriate learning activities in the home during Math and Literacy Night. These activities will be organized by the math facilitator, literacy facilitator, and committee members. (Roxie Browning, K-5th Bale teachers) 447-3600

Bale’s staff and parents will work together to create a Home/School Learning Compact. It outlines how parents, students and staff share the responsibility for improving students’ academic achievement levels. All stakeholders will have input and be required to sign the contract. Parents will have the opportunity to be involved in the development, implementation and evaluation of the school-wide improvement plan.

We will engage parents in the annual evaluation of the Title I Program’s parental involvement efforts by conducting a needs assessment involving staff, stakeholders and parents. The committee will make adjustments or changes when necessary. The evaluation will include numbers that indicate whether the level of parent participation in meetings and activities has improved and the impact of parental participation on student achievement. The meetings will take place in at the beginning of the year (September), Midyear (January) and end of the year (May). (447-3600) Dr. Roxie Browning, 447-3600

Parent interest surveys relating to what parents feel we can do to support their child academically will be administered during registration and throughout the year for new students by our parent facilitator and school counselor. We will use the results of the surveys to plan for upcoming parent and family engagement activities. We will evaluate the impact of suggested activities at the end of the school year and give parents the results. Parents will be provided with a parent handbook that includes information on resolving parental concerns through due process, as well as policies and procedures of Bale Elementary. Roxie Browning, Trinina Pouncy 447-3600

The Annual Title I Meeting is held each year and it is facilitated by the principal. The agenda, sign-in sheet, and minutes for the meeting are on file in the school’s office. During the meeting parents are given information regarding attendance, tardies, class and homework policies, discipline and general expectations needed for their child to have a productive school year. Information regarding how and when to contact their child’s teacher is also shared.
PARENT AND FAMILY MEMBER INPUT- Parents and family members of children receiving services under this part shall be involved in the decisions regarding how funds reserved under subparagraph (A) are allotted for parental involvement activities. Parents will be given opportunities through PTA and other meetings to voice their opinions, concerns and ideas regarding how Title 1 funds are spent. There will be general information shared with parents regarding the regulations of how the funds are distributed and what they can and cannot be used for during the school year. Based on the list parents will be asked for their input to help decide which program, activities, resources and materials would best benefit the students at Bale.

Bale will work with our feeder middle school to prepare parents and students for the middle school transition. Parents will be invited to attend our middle school field trip. Parents will be encouraged to assist their child with middle school shadowing experiences that can be arranged between parent, student and the middle school counselor. This field trip will be coordinated by our school counselor February – March (Julia Cartwright 447-3600).

We have the following resources available for our parents: Our parent center is located outside the media center. The hours of operation are during the regular school day. The parent center has a large selection of pamphlets, books, and brochures with resource information for a parent can help their child succeed in school and be a responsible parent. All materials are available for parents to take a copy or check out for personal use. Our parent facilitator oversees the Parent Center. For additional information, contact Julia Cartwright at 447-360

The library has a section of books and games available for check out. Computers are available for parents to check eSchool and educational websites. Parents may visit our library immediately after school to utilize in efforts to log on the eSchool and Educational websites. (Lori Noel- Green)

Parents are provided a Bale parent handbook that includes the process for resolving parental concerns through due process, homework policy, dress code, Home School Learning Compact, District Mission, School Mission, and Parent Contract Julia Cartwright, our parent facilitator, is available on campus daily. She may be contacted via email at Julia.cartwright@lrsd.org telephone at 501-447-3600.

Bale Elementary is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is designed to enhance parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision- Making and Collaborating with the Community. To support the six types of involvement, Bale participates on the LRSD NNPS Central-East School Cluster Team. Contact Person: Julia Cartwright (501) 447-3600

Six Types of Involvement: Keys to Successful Partnerships
TYPE 1 - Parenting
Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

TYPE 2 - Communicating
Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

TYPE 3 - Volunteering
Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

TYPE 4 - Learning at Home
Involve families with their children on homework and other curriculum-related activities and decisions.

TYPE 5 - Decision Making
Include families as participants in school decisions, and develop parent leaders and representatives.

TYPE 6 - Collaborating with the Community
Coordinate resources and services from the community for families, students, and the school, and provide services to the community.