

Tardy Notes to Teachers 2018-2019

Students are expected to arrive to each class on-time and prepared for instruction. Students who are habitually late inhibit the learning of others and their lack of compliance will be addressed accordingly.

- Teacher (teams) will create a tardy log to be placed near the doorway of the classroom.
- Teachers will close classroom doors when the tardy bell rings.

Tardy #1	Students signs the tardy log and receives a document with a warning form the teacher
Tardy #2	Students signs the tardy log and receive a document from the teacher and 2 days D-hall and community service. The teacher must let the parents know that progressive discipline has started -Parents may choose not for their child to participate in community service during lunch.
Tardy #3	Students sign the tardy log and receive a document from the teacher and 3 days D-hall and community service. Parents will be notified. -Parents may choose not for their child to participate in community service during lunch.
Tardy #4	Students sign the tardy log, and a referral will be issued to the student with a copy provided to their administrator. The administrator will assign 1 day of In-School Suspension (ISS).
Tardy #5	Students sign the tardy log, and a referral will be issued to the student with a copy provided to their administrator. The administrator will assign 1 day of Saturday School.
Tardy #6	Students sign the tardy log, and a referral will be issued to the student with a copy provided to their administrator. The administrator will assign 2 days of In-School Suspension (ISS).
Tardy #7	Students sign the tardy log, and a referral will be issued to the student with a copy provided to their administrator. The administrator will assign 2 days of Saturday School.
Tardy #8	Students sign the tardy log, and they will be sent home by their administrator with a required parent conference with their administrator before returning to school.

All subsequent tardies will result in additional send homes or multi-day suspensions.