

**Horace Mann Arts/Science Magnet Middle School
“Laying the Foundation”
2020 - 2021 Parent and Family Engagement Plan
Dr. Marcus Johnson, Ed. D., Principal**

**Parent and Family Engagement Committee Members/
Action Team for Partnerships**

**Dr. Marcus Johnson, Principal
April Jones, Student Achievement & Intervention Specialist
Lisa T. Walker-Wheeler, Ed. S., Parent Facilitator/Teacher
Kimberly Washington, Teacher
Keena Williams, Parent/PTSA President**

School Mission: It is the mission of Mann Arts and Science Magnet Middle School to create an environment that actively engages all students in a rigorous, relevant and challenging curriculum (with emphasis on science and fine arts) which results in high levels of student achievement and student pride. We will support this effort through high expectations and by working collectively and collaboratively with faculty, staff, parents, students, and community support systems to achieve this shared educational purpose.

Horace Mann Magnet Middle School serves students in grades sixth through eighth. Mann is categorized as an “Achieving” school. About 100% of our students participate in the free/reduced lunch program, and Mann is classified as School-wide Title I. Our school was recently recognized by the Arkansas Department of Education for closing the achievement gap among the sub-groups in our student population.

Mann Magnet Middle School will communicate with parents in the following ways to increase parent and family engagement and to support classroom instruction by:

- Maintaining an email database from Home Access Center (HAC) to be used for two-way communication with parents and school staff.**
- Posting grades weekly on Home Access Center (HAC) for parents and students to access academic performance and homework assignments.**
- Contacting parents on an individual basis to communicate about their child’s progress.**
- Developing, maintaining, and monitoring a web-page for Horace Mann Magnet Middle School. (Floyd Ross)**

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- Hosting parent conference days to discuss student achievement/progress using Academic Improvement Plans (AIP) that will be developed for each eligible student.
- Maintaining a parent center with informative resources and parent and family packets for review and checkout. (Kelli Kamanga)
- Utilizing Parent Link to communicate school-wide information.
- Continuing to be a member of the National Networks of Partnership Schools (NNPS).

COMMUNICATION

- The packet will be distributed at Literacy Night, STEAM Night, and during Parent Teacher Conferences.
- Parents will be notified of the packet’s presence on the website at Literacy Night, STEAM Night, and during Parent Teacher Conferences.
- The packet will be translated in Spanish.

Administrators and staff will plan the following activities to increase and build parent and family engagement capacity.

Activity	Date	Time of Day	Contact Person
6 th Grade Academy	7/29/19-7/31/19	8:30-11:30a.m.	Marcus.Johnson@lrsd.org
Title I Meeting	9/10/2020	Virtual	Marcus.Johnson@lrsd.org
Open House	9/10/2020	Virtual	Marcus.Johnson@lrsd.org
Parent/Teacher Conferences	A. 10/12/2020 B. 10/13/2020 C. 2/08/2021 D. 2/09/2021	A. 4:00-7:00 B. 4:00-7:00 C. 4:00-7:00 D. 4:00-7:00	Marcus.Johnson@lrsd.org
Parent and Family Engagement Cluster Events	TBA	TBA	Lisa.walker.wheeler@lrsd.org
PTSA Meetings	Monthly	6:00-7:00pm	Keena Williams
Book Fair	TBA	8:00-3:45pm	Brittney.choat@lrsd.org

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Literacy Night	10/3/19	5:30-7:00pm	April.jones@lrsd.org
S.T.E.A.M. Night	TBA	TBA	Kellie.smith@lrsd.org
Science Fair Parent Nights	TBA	5:30-6:30pm	Kellie.smith@lrsd.org
Parent and Family Engagement Meetings	TBA	4:00-5:00	Lisa.walker.wheeler@lrsd.org
Evening of the Arts	TBA	5:00-7:30pm	Lakeisha.sharpley@lrsd.org
Band Concert	TBA	5:00-8:00pm	Nehemiah.Paul@lrsd.org
Dance Recital	TBA	TBA	Lakeisha.sharpley@lrsd.org
Choir Concert	TBA	TBA	Lisa.walker.wheeler@lrsd.org
Orchestra Concert	TBA	TBA	Chris.Parker@lrsd.org
Drama Show	TBA	TBA	Keyla.Carson@lrsd.org
Honors Night	TBA	6:00-7:30	Kasey.eller@lrsd.org
Bearcat Bash	TBA	TBA	Marcus.Johnson@lrsd.org

Mann will provide resources for parent volunteer opportunities by:

- Maintaining a Parent Center for parents to get informative materials regarding responsible parenting.
- Providing informational packets that include the Parent and Family Engagement Plan, staff phone and emails addresses, important dates for the school year, and a volunteer survey.
- Providing parents the opportunity to sign up for volunteer work at Mann through a volunteer survey available online and in print.

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- **Developing and implementing a school website to provide parents with information essential to school involvement.**
- **Utilizing Parent Link to inform parents and families about upcoming engagement opportunities.**
- **Volunteer training will be provided.**

Mann will work with parents to create a School-Parent-Compact:

This compact will outline how parents and families, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parent will build and develop a partnership to help children achieve the state’s high academic standards (Dr. Marcus Johnson, 447-3100).

Mann will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, parent involvement efforts and the Annual Title I Meeting (9/12/19) to engage them in the decision-making processes regarding the school’s Title I, Part A Program in the following ways:

- **Parents will be represented on the Campus Leadership Team, The Parent and Family Engagement Committee/Action Team of Partnerships (ATP), the School Parent-Student Compact Committee (ASCIP), and the Parent-Teacher-Student Association (Dr. Marcus Johnson, 447-3100).**
- **The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.**
- **Enabling the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.**

Mann will provide the following resources for parents and families:

- **Parents may use computers to check grades, visit educational websites, and check out materials in the Parent Center which is located by the main entrance.**
- **Informational packets that include a copy of the school’s parent and family engagement plan, a survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents and**

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families can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mails).

- Parenting books, magazines, and other informative materials regarding responsible parenting are available for parents to review and check out in the parent center.
- The school and district policy handbook which explains the school’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- Mann’s principal, Dr. Marcus Johnson, will designate a certified staff member to be the Parent Facilitator for the 2019-2020 school year. (Ms. Walker-Wheeler, 447-3176) Mann will engage parents in the evaluation of our parental involvement efforts:
- An annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff will be administered. The Parent and Family Engagement committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school’s efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents and families; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. (Ms. Walker-Wheeler, 447-3176)

Mann will use parent interest surveys to select, plan, and implement parent and family engagement activities that will be offered throughout the year.

- We will provide a parent interest survey at the beginning of the school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- We will use the results of the parent interest survey to plan the parental involvement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation.

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Annual Title I Meeting

- The school will conduct an Annual Title I meeting for parents of the students who participate in the Title I, Part A Program.
- Topics to be discussed will be:
 1. Every Student Succeed Act (ESSA)/ School Report Card
 2. Verizon Innovative Learning Schools Partnership
 3. ACT Results
 4. Test Tips
 5. ACT 940
 6. Ready for Learning
- The Annual Title I meeting will be held on Thursday, September 10, 2020 from 5:30 - 6:00 p.m. via zoom.

Horace Mann Magnet Middle School is a member of Johns Hopkins University National

Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership family model is designed to enhance parent participation and involvement in the school and community. The family model is researched based and references engagement, activities, and resources for the six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Mann participates on the LRSD NNPS Central-East School Cluster Team (Contact Person: Ms. Walker-Wheeler, 447-3176).

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**Six Types of Involvement:
Keys to Successful Partnerships**

TYPE 1 - Parenting

Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

TYPE 2 - Communicating

Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

TYPE 3 - Volunteering

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

TYPE 4 - Learning at Home

Involve families with their children on homework and other curriculum-related activities and decisions.

TYPE 5 - Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.

TYPE 6 - Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

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Epstein, et. al. 2002. *School, Family, and Community Partnerships: Your Handbook for Action, Second Edition*. Thousand Oaks, CA: Corwin Press, Inc.

Parent Survey

<https://forms.gle/vtMFEuCwh7HRBEr48>