Little Rock School District
Certified Personnel Policy Committee Meeting Minutes
February 4, 2021 at 5:30 p.m.
Zoom

Called to Order at 5:40 p.m. by Chair LaKeitha Austin


Absent with Notification: Jenna Jones

Guest: Bonita Rowe (Dunbar Middle School)

Motion to Set the Agenda with Flexibility
Moved – T. Knapp Gordon  Seconded – D. Wesson
Vote For: 35  (Unanimous)
Motion Carried

Motion to Accept the Minutes from January 19, 2021 Meeting
Moved - T. Knapp Gordon  Seconded – T. Weems
Vote For: 35  (Unanimous)
Motion Carried

Concerns

1. Certified employees are compensated for Parent-Teacher Conferences to be held Monday, February 8 and Tuesday, February 9 for three hours after the conclusion of the normal school days. The three hours are combined and counted as a work day in our contracts.
2. All employees are required to report to their buildings unless otherwise directed by their principal on Virtual Fridays.
3. Students should not be required to submit work assigned to be on Virtual Fridays.
4. A concern was brought forward concerning teachers potentially being required to test students on Fridays from a Test Coordinators Meeting on Wednesday. Mr. Rutherford is looking into this and will report back to Chair Austin.
5. If a certified employee takes a Sick Day on Virtual Fridays, they do not request a substitute. They are asked to notify their students via Schoology that they are taking a Sick Day. Classroom teachers are not responsible to ensure their students are “taken care of” if they take a Sick Day. If a principal believes a sub is warranted, they have the authority to request one.
6. The decision on whether to move to all Virtual Instruction is not made at the building level. The LRSD POC team with the DESE and ADH make all decisions
about whether to pivot to all virtual. Due to the size of LRSD, it is highly unlikely the entire district would return to all Virtual Instruction.

7. For the **2021-2022 school year**, there have been requests to continue with Virtual Fridays even if, as anticipated, schools are completely face-to-face. The ADE appears to be firm on five-day in-person instruction, however Mr. Rutherford agreed to take the idea back to the administration and share the response with Chair Austin.

8. Staff will be notified approximately a week prior to their **Second Vaccination Day**.

9. A Certified PPC Committee has been formed to draft a proposed policy for a **LRSD Sick Leave Bank**. If the proposed policy is passed by the Certified PPC, it will be sent to district-level administration for review and onto the LRSD School Board for approval.

10. A question has been raised about whether or not certified employees can be required to **sign-in and sign-out of their school building** upon arrival and departure. At this time, there is not a district policy on this, however filling out the required COVID forms upon arrival is a way of signing-in. Teachers can be asked to notify the office if they leave during their prep period so that if a parent arrives, the office knows if they are on campus.

11. Concerns from a plethora of sites from teachers about the **inability to sync grades between E-School and Schoology**. This is an area of great consternation to teachers. Mr. Rutherford was going to check into this and report back to Chair Austin.

12. Certified PPC Chair Austin has been appointed to the **LRSD Ready to Learn Committee** that will be addressing how best to use the additional ESSA funding.

**Actions**

The Certified PPC voted on the following motion which will now move forward:

*Motion to move forward with the presentation of the first three sections and policies that went before the CAB for approval* with the exception of the extended leave policy for the president after edits and final approval of the PPC. **33 Ayes 1 Nay 1 Abstention**

**Next Meeting Date:** Monday, March 8, 2021.

**Moved Adjournment:** M. Prettyman

**Adjournment:** 7:01 p.m.