

**Little Rock School District
Certified Personnel Policy Committee Meeting Minutes
February 4, 2021 at 5:30 p.m.
Zoom**

Called to Order at 5:40 p.m. by Chair LaKeitha Austin

Present: LaKeitha Austin, Shani Baker, Tracy Barbarotto, Heather Blockett, Jennifer Croft, Erica Curruth, Nancy Fancyboy, Charita Futrell, Gladys Godley, Teresa Knapp Gordon, Antonette Henderson, Julie Hunt, Etoyi Jones, Jenna Jones, Kevin Johnson, Cathy Koehler, Katie LaBerg, Betty Larry, Michelle Mills, LaTonya Morgan, Liz Morris, Kristy Mosby, Ryan Parson, Megan Prettyman, Holly Richards, Robert Robinson, Tina Ross, Wanda Ruffins, Randy Rutherford, Shelly Stacker, Twyla Tate, Emily Vaughn, Michele Walls, Tonia Weems, Doris Wesson

Absent with Notification: Jenna Jones

Guest: Bonita Rowe (Dunbar Middle School)

Motion to Set the Agenda with Flexibility

Moved – T. Knapp Gordon Seconded – D. Wesson

Vote *For*: 35 (Unanimous)
Motion Carried

Motion to Accept the Minutes from January 19, 2021 Meeting

Moved - T. Knapp Gordon Seconded – T. Weems

Vote *For*: 35 (Unanimous)
Motion Carried

Concerns

1. Certified employees are compensated for **Parent-Teacher Conferences** to be held Monday, February 8 and Tuesday, February 9 for three hours after the conclusion of the normal school days. The three hours are combined and counted as a work day in our contracts.
2. All employees are required to report to their buildings unless otherwise directed by their principal on **Virtual Fridays**.
3. Students should not be required to submit work assigned to be on **Virtual Fridays**.
4. A concern was brought forward concerning **teachers potentially** being required to test students on Fridays from a Test Coordinators Meeting on Wednesday. Mr. Rutherford is looking into this and will report back to Chair Austin.
5. If a certified employee takes a **Sick Day** on **Virtual Fridays**, they do not request a substitute. They are asked to notify their students via *Schoology* that they are taking a Sick Day. Classroom teachers are not responsible to ensure their students are “taken care of” if they take a Sick Day. If a principal believes a sub is warranted, they have the authority to request one.
6. The decision on whether to move to all **Virtual Instruction** is not made at the building level. The LRSD POC team with the DESE and ADH make all decisions

about whether to pivot to all virtual. Due to the size of LRSD, it is highly unlikely the entire district would return to all Virtual Instruction.

7. For the **2021-2022 school year**, there have been requests to continue with **Virtual Fridays** even if, as anticipated, schools are completely face-to-face. The ADE appears to be firm on five-day in-person instruction, however Mr. Rutherford agreed to take the idea back to the administration and share the response with Chair Austin.
8. Staff will be notified approximately a week prior to their **Second Vaccination Day**.
9. A Certified PPC Committee has been formed to draft a proposed policy for a **LRSD Sick Leave Bank**. If the proposed policy is passed by the Certified PPC, it will be sent to district-level administration for review and onto the LRSD School Board for approval.
10. A question has been raised about whether or not certified employees can be required to **sign-in and sign-out of their school building** upon arrival and departure. At this time, there is not a district policy on this, however filling out the required COVID forms upon arrival is a way of signing-in. Teachers can be asked to notify the office if they leave during their prep period so that if a parent arrives, the office knows if they are on campus.
11. Concerns from a plethora of sites from teachers about the **inability to sync grades between E-School and Schoology**. This is an area of great consternation to teachers. Mr. Rutherford was going to check into this and report back to Chair Austin.
12. Certified PPC Chair Austin has been appointed to the **LRSD Ready to Learn Committee** that will be addressing how best to use the additional ESSA funding.

Actions

The Certified PPC voted on the following motion which will now move forward:

Motion to move forward with the presentation of the first three sections and policies that went before the CAB for approval with the exception of the extended leave policy for the president after edits and final approval of the PPC.*

		33 Ayes	1
Nay	1 Abstention		

Next Meeting Date: Monday, March 8, 2021.

Moved Adjournment: M. Prettyman

Adjournment: 7:01 p.m.