

Personnel Policy Committee
Classified Meeting
Tuesday, February 18, 2020
9:00 a.m. – IRC Conference Center

Present:

Patricia Brown (Nurse)	Marilyn Hopson (Secretaries/General Support Staff)
Charaka Zeigler (Paraprofessionals)	Jordan Eason (Administration Appt)
Jean Ring (Administration Appt)	Ron Self (Administration Appt)

Not Present:

Torrance Humphrey (Custodians)	Barbara Turner (Transportation)
Barbara Surratt (Child Nutrition)	Glenn Robinson (Maintenance)
Vickie Finney (Safety & Security)	

1. PPC Training Update.
 - a. Chairman Eason reminded us of joint training to be held Monday, February 24, 2020 at LRSD Tech Center; and to register using the myclasslink.com/lrsd link
2. Classified Employee of the Year
 - a. Discussion about recommended process from Communications Department
 - b. Committee felt that First Student should not be a part of the categorical recognition
 - c. It was suggested that maybe employees could be recognized by service pins (i.e., 5 year increments)
 - d. Discussion about classified having their own recognition; not be a part of the certified (Teacher of Year)
 - e. Discussion about how tallying would be counted
3. Current Classified Policy Manual
 - a. Chairman Eason brought a hardcopy for each member to be use while at Meeting
 - b. Discussion about comparing the policy manual to Employee Handbook especially as it pertains to leave
 - c. Discussion about FMLA and sick leave
4. Other
 - a. Discussion about AMI days
 - b. Question about what our duties are and why this Committee was formed
 - i. This will most likely be answered after Training
 - ii. Review of Calendar; check with HR to see if calendar has already been approved
5. Next Meeting Date is March 18, 2020 at 9:00 am, LRSD Admin Building