Setting up your parent portal account is easy. There are two ways this can be done. Here is the first option.

**OPTION 1 - EMAIL OR MOBILE**

The web address for the parent portal is [http://parents.classlink.com/lrjd](http://parents.classlink.com/lrjd)

If you have an email address or wireless number on file in the student registration system, choose either **EMAIL** or **PHONE**, then add that information in the blank and select NEXT. *(LRSD employees will have access in their employee portal.)*
When you enter an email address or cell phone number, you will be sent a one-time code that will allow you to setup your account.

Complete the setup process by adding your **FULL NAME** and create your password.
OPTION 2- PARENT CODE FROM STUDENT ACCOUNT

Another way to setup your portal is to use a parent code. To get the parent code, you will need to log into your child’s Classlink account.

Go to [http://myclasslink.com/lrsd](http://myclasslink.com/lrsd)

The student username is First name . last name and the first the 3 numbers of their student ID. Example: john.smith123 (note: some students may have two last names. Check with your child)

- In the top right-hand corner of the page, click the icon to the right of the profile image.
- Then select **MY PROFILE**
Scroll to the bottom of the screen until you see the **Parent Code** section. Click the blue **COPY** icon to copy the code.

You can choose to enter an **email address** or **wireless number** as your way of logging into the **Parent Portal**

- Add your Parent Code to Setup the account
Setup your account

- Use either the email address or phone number used to setup the account to login.