“Passport to Success!”
Parent and Family Engagement Packet
2023-2024

Mabelvale Middle School

“Mabelvale Middle School is a supportive innovative diverse community where all students become life-long learners through collaboration, real world experiences, and exposure to rigorous curriculum”.

10811 Mabelvale West, Mabelvale, AR 72103 (501) 447-3000
Mabelvale Middle School
Parent and Family Engagement Plan

Welcome to Mabelvale Middle School where we are building a tradition of excellence. Add different programs offered in school (key) homecoming, volleyball, basketball, football

Your Parent Engagement Committee members are:
  • Dr. Tonjuna Iverson
  • Mr. Steven Young
  • Kelan Watson
  • Ms. Christina Rockwell
  • Ms. Charita Futrell
  • Ms. Markisha Blocker
  • Ms. Falloncia Earnest
  • Mr. Kevin Hunt
  • Valencia White
  • Kenya Vernon
  • Alfredia Blackwell
  • Yolanda Watson

Purpose
To increase student achievement through improved communication among all stakeholders.

Communication
In order to establish an effective parental/community involvement plan it is essential that communication between parents, schools, educators, and community members be frequent, clear and two-way. When we work as a team we help to strengthen schools, families, communities, and learning. Mabelvale Middle School will strive to strengthen communication through various methods as listed:
  • Maintain school website: mabelvale.org
  • Eschool
  • Mabelvale Middle School Partners in Education
  • New Student Orientation
  • Schoology
  • PBIS
  • Title I/Open House
• Parent Teacher Conference
• PTSA
• Community Café
• Autodialer
• Quarterly and Interim Progress Reports
• Email
• Social Media
• Phone Calls
• Team Communication
• LRSD Website
• Remind APP

The school will continue to communicate with parents through notices sent home, newsletters and media, and through parent/teacher conferences. In addition to Family Nights, Community Cafes, the school will host Literacy and Math Nights. Parents may also contact the school using the following district phone number, 501-447-3000

Parenting
In an effort to provide parents with essential tools to help with child-rearing, counselors are available to help parents with child-rearing skills, understanding child and adolescent development and setting home conditions that support children as students at each age and grade level.

• School Website – Tips for Parents & Counselor’s page (Ms. Michaela Robinson 501- 447-3004)
• Francheska Parker-Social Worker (501) 447-3000
• Parenting internet links mabelvale.org
• Living Hope: 501-663-5473
• The P.A.T. Center: 501-349-2438
• PTSA
• Annual Title I meeting
• Open House/Back to School Event
• Community Coordinator-Mr. Young

Student Learning
Mabelvale Middle School invites parents and community leaders to be involved in learning activities for children, including homework and other curriculum-linked activities and decisions. *

• Guest Readers
• Field trips
Volunteering
Volunteering is an integral part of a good parental/community involvement plan. Parents and community leaders are encouraged to take an active role in school activities. The following are suggested ways in which parents and community leaders can help improve the learning process of our students.

- Guest Speakers
- Chaperone Field trips
- Engage in special class projects
- Help with club and team fundraisers
- Science Fair Judges
- Food Pantry/Food Distribution
- Quiz Bowl Judges
- Community Café (Vendors, Speakers, Decorations)
- Math and Literacy Night
- Grandparents Day
- PBIS (Donations)
- Open House preparations
- New Student Orientation
- Registration
- Club programs
- Black History Program

All volunteers are requested to sign in at the front office and receive a “Volunteer/Visitor” Pass. By doing this we will have a record of who volunteered, for whom, when and what was the purpose. We need to keep a record of this information because all volunteers will be recognized at the end of the school year. A volunteer’s time and efforts are important to our students and appreciated by all stakeholders involved in the learning process of our children, therefore, we want to recognize those who take time out of their busy lives to make a difference in the lives of our future leaders.

School Decision Making
In order to include families’/community members as advisors in school decisions, Mabelvale Middle School encourages parents’/community leaders to participate in the following forums, with the understanding that the principal is accountable for the operation of the school and has the final responsibility for all decisions made at the site.
School / district ACSIP committees

Collaboration with the Community
Mabelvale Middle School strives to collaborate with community leaders and businesses in order to coordinate resources and services for the school, students, families, agencies, and other groups.

- School / Club fundraisers
- Guest Speakers
- Special classroom project needs
- Special school project needs
- Community Cafe
- Student / family needs (coordinated with school counselors)
- Special Student rewards donated through area businesses.

Mabelvale Middle School has an “open-door” policy in which we invite families and community members to be a part of the activities in which our students participate. This Parent/Community Involvement Plan is designed to strengthen participation and to help it grow. We welcome any suggestions that will make our plan complete and in compliance with the purpose of Act 603 and the ADE guidelines.

Please feel free to contact Christina Rockwell, Parent Facilitator, at 447-3056 if you have any questions regarding this document.

Title 1 Meeting

Mabelvale Middle School conducts an annual meeting to inform parents of the school’s participation in Title 1 programs, Part A programs, requirements, and the right of parents to be involved in Title 1 programs. The school’s Annual Title I meeting is held separately from any other meetings or activities in order to ensure that parents have ample time to attend a description/explanation of school curriculum, information on forms of academic assessments that are used to measure student progress, and information on proficiency level students are expected to meet. Mabelvale Middle School Annual Title 1 meeting will be held September 2023. The agenda and sign-in sheet for this meeting are generated separately from any other events and kept on file in Title I Facilitator’s office.

Mabelvale Middle School will provide opportunities for parents to be involved in the development, implementation, and evaluation of the school-wide school improvement plan and the annual Title I meeting provide opportunities with decision-making processes regarding the school’s Title I program and funds allocation by involving parents and families on planning and training committees, using community resources to provide advice, and by having a P.T.S.A. Contact persons are: Dr. Tonjuna Iverson, Principal (501)447-3000, and Christina Rockwell, Parent Facilitator- (501) 447-3056.

The National Network of Partnership Schools (NNPS)
NNPS invites schools to use research-based approaches to organize and sustain excellent programs of family and community involvement that will increase student success in school. Mabelvale Middle School collaborates and support the LRSD Southwest Schools Cluster Team. Partnership
Programs focus on the six "keys to involvement" identified by educational researchers as the critical components of home/school/community connections.

**Six Types of Involvement: Keys to Successful Partnerships**

1. **Parenting**: Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

2. **Communicating**: Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

3. **Volunteering**: Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

4. **Learning at Home**: Involve families with their children on homework and other curriculum-related activities and decisions.

5. **Decision Making**: Include families as participants in school decisions, and develop parent leaders and representatives.

6. **Collaborating with the Community**: Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

**Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

- **A.1**: The School understands that annually by August 1, the public School’s Engagement Plan shall be developed, or reviewed and updated.

  \[ADE Rules Governing Parental Involvement Section 3.02.3\]

- **A.2**: The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
  - The School Engagement Plan
  - A parent-friendly explanation of the School and District’s Engagement Plan-
The informational packet
Contact information for the parent facilitator designated by the School.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]

• A.3: The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

• A.4: The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)

[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]

• A.5: The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District’s Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

• A.6: The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
  o to help organize meaningful training for staff and parents,
  o to promote and encourage a welcoming atmosphere, and
  o to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1)]

• A.7: The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

• A.8: The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
  o What students will be learning
  o How students will be assessed
  o What a parent should expect for his or her child’s education
  o How a parent can assist and make a difference in his or her child’s education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)
1. **A.9**: Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

   [A.C.A. § 6-15-1702(b)(7)(B)(ii)]

1. **A.10**: The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

   [A.C.A. § 6-15-1702(b)(6)(B)]

   - **A.12**: The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

     [ESSA § 1116(a)(3)(D)]

   - **A.13**: The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov

     [ESSA § 1116(b)(4)]

   - **A.14**: The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

     [ESSA § 1116(c)(4)(C)]

References

- State

  - Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement

- Federal

Tips for Parents of Middle Schoolers

Organization: Advice for Parents

Developing good organizational skills is a key ingredient for success in school and in life. Although some people by nature are more organized than others, anyone can put routines and systems in place to help a child "get it together." Here's a list of strategies that you can use to help your child get -- and keep -- his life under control.

1. Use checklists.
2. Organize homework assignments.
3. Designate a study space.
4. Set a designated study time.
5. Keep organized notebooks.
6. Conduct a weekly clean-up.
7. Create a household schedule.
8. Keep a master calendar.
9. Prepare for the day ahead.

(Find additional guidance on the DESE Parent and Family Engagement Requirements webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.)
10. Provide needed support while your child is learning to become more organized.

Adapted from "Tips for Developing Organizational Skills in Children" by the Coordinated Campaign for Learning Disabilities (CCLD). Call 1-888-478-6463 for important resources and information about learning disabilities

Online Resources / Web Sites
Mabelvale Middle School

Faculty Directories
Email Links:  www.mabelvale.org

Little Rock School District General Information:  www.lrsd.org

MMS Parent Facilitator: email christina.rockwell@lrsd.org  501-447-3000

Online Parenting Resources / Web Sites:

• Arkansas Department of Education
• Center for Effective Parenting
• Arkansas Family Literacy Family Center
• Middle Web - Focuses on Adolescents
• Project Appleseed
• Reading Matters
• Connect for Kids
• Fact and Fiction (resources to screen content of student selected novels)

Mabelvale Middle School Library Resources

The Mabelvale Middle School Media Center strives to provide a variety of print, non-print and electronic resources to support the school’s curriculum. Materials are used by both faculty and students. In addition to housing approximately 13,000 books, video & audio tapes, magazines, journals, and professional resources, the Media Center up-dated computer labs. The Media Staff diligently works to provide a wide range of resources to meet the educational needs and interests of our students. (Ms. Latoya Jackson 447-3006)
Parent Volunteer Survey

Parent Volunteers are a vital part of the success Mabelvale Middle School students will experience during their adolescent years. This survey is used to connect parents who want to help with the right activity for your area of expertise or any area where you are willing to serve. Signing up for a category below does not commit you to anything. A representative will contact you as far in advance as possible to ask if you are available to help with an activity. Each adult in your family should complete this form and return it to the main office. Thank you, in advance, for your willingness to serve your school in a positive manner.

Name: ___________________________________________ Phone number: ______________________
Best days/times for you to volunteer: ______________________________________________________
E-mail address: ________________________________________________________________________
Your child's (children's) name(s): __________________________________________________________
His/her Grade: _________________________________________________________________________

I am interested in . . . (please check ALL that apply)

___ Being a Member of MMS PTSA

Helping out in my child's classroom: Media Center:
__ Being a Guest Reader
__ Checking out books
__ Helping with special projects
__ Shelving books
__ Keyboarding for students with writing needs
__ Assisting students in the Media Center
__ Tutoring a child in reading or other subject

Subject: ______________________________
Sharing my area of expertise with students
Topics: ______________________________

Arts: Sharing your talents in the following areas:
__ Dance
__ Music
__ Arts and crafts
__ Drama
__ Other: ________________ (Career or hobbies)

Special events:
__ Science Fair
__ School Dance
__ Teacher Appreciation Week

Communications:
__ Making phone calls to volunteers
__ Verbal translation to Spanish (mod. fluency)
__ Expanding the school's web site

Hospitality/Child care:
__ Providing snacks for school events
__ Assisting with implementation of programs

Partners in Education:
__ Providing child care for other volunteers for MMS
__ Working concessions for: Fundraisers  Football  Volleyball
Basketball

Other opportunities:
__ New Partners in Education initiatives:
__ Teaching students/parents to use computers
__ Gardening on the school grounds
__ Other ideas: ______________________________
If you have any questions concerning this survey, please contact Parent Facilitators, at (501) 447-3000
Clubs / Organizations for Mabelvale Middle School

Mabelvale Middle School encourages all students to become a part of an extracurricular activity. We also recognize the importance of parents / community leaders to be actively involved in our programs as well. The list below includes all clubs, organizations, and extracurricular activities offered at Mabelvale Middle School.

- Choir
- Band
- Student Council
- Builders Club
- Student Ambassador
- After School Program
- Genius Book Club
- AVID
- Special Olympics
- Walking Club
- Quiz Bowl
- 6th Grade Football Team
- 7th & 8th Grade Athletics
- 7th & 8th Grade Cheer Team
- 7th & 8th Grade Dance Team
- 7th & 8th Grade Girls Basketball
- 7th & 8th Grade Boys Basketball
- 7th & 8th Grade Football
- 7th & 8th Grade Track
- 7th & 8th Grade Volleyball
- 7th & 8th Grade Soccer

As our school continues to grow we hope to add more clubs, organizations, and extracurricular activities to our menu of options in order to promote student involvement.
Mabelvale Middle School
2023-24 Important Dates to Remember

August 02, 2023 6th Grade Orientation
August 3-4, 2023 LRSD Check-In
August 4, 2023 New Employee Orientation
August 07-09, 2023 Professional Development
August 10-11, 2023 Teacher Work Days
August 08, 2023 Southwest Schools Back-to-School Parent and Family Engagement, Food Pantry
August 14, 2023 First Day for Students

September TBD Food Pantry
September 4, 2023 Labor Day Holiday (Schools Closed)
September 2023 Open House/Title One Meeting TBD
September TBD, 2023 Interim Reports Go Home
September TBD, 2023 PTSA Meeting

October TBD 2023 Food Pantry
October 2023 Community Café (Hispanic Heritage Month) TBD
October TBD Lunch Buddies (Grandparents Day)
October TBD End of 1st Quarter
October 19, 2023 Parent Conferences (After School-3 hours)
October 20, 2023 Parent Conferences (Students Out 9:00-1:00)
October 23, Professional Development (Students Out)
October TBD, 2023 PTSA Meeting

November TBD 2023 Food Pantry
Nov TBD, 2023 Math and Literacy Night
November 3, 2023 Professional Development (Students Out)
Nov. 20-24, 2023 Thanksgiving Holiday (Schools Closed)
November TBD, 2023 PTSA Meeting
December TBD, 2023 Food Pantry
December TBD, 2023 Interims Reports Go Home
December TBD, 2023 Open Enrollment
December TBD, 2023 Sneaker Ball
December TBD End of 2nd Quarter
December TBD, 2023 PTSA Meeting
Dec. 18, 2023- Jan. 3, 2024 Winter Vacation (Schools Closed)

January TBD 2023 Food Pantry
January 15, 2024 Martin Luther King, Jr. Day (Students Out)
January TBD, 2024 Honor Roll Certification program - 2nd Quarter
January TBD, 2023 PTSA Meeting

February TBD 2024 Food Pantry
February 17, 2024 Interim Reports Go Home
February 15, 2024 Parent Conference (After School - 3 hours)
February 16, 2024 Parent Conference (Students Out 9:00 a.m. - 1:00 p.m.)
February 19, 2024 Professional Development (Students Out)
February TBD, 2023 PTSA Meeting

March TBD 2024 Food Pantry
March TBD, 2024 End of 3rd Quarter
March 18-22, 2024 Spring Break (Schools Closed)
March TBD, 2024 Math/Literacy Night
March TBD, 2023 PTSA Meeting

April TBD 2024 Food Pantry
April TBD, 2024 Interims Sent Home
April TBD, 2023 PTSA Meeting

May TBD, 2024 ATLAS (ALL STUDENTS NEED TO TEST)
May TBD, 2024 Field Day
May TBD, 2024 Teacher Appreciation Week
May 29, 2024 Last Day for Students (Schools Closed)

**** Check out Little Rock School District & Mabelvale Middle School Facebook and Instagram for added activities throughout the year.
Parents are the Key!

School Decision Making
In order to include families'/community members as advisors in school decisions, Mabelvale Middle School encourages parents'/community leaders to participate in the following forums, with the understanding that the principal is accountable for the operation of the school and has the final responsibility for all decisions made at the site.

- Handbook Revision Committee
- School/District ACSIP committees and Parent and Family Engagement Plan Review/Revision (C. Rockwell 447-3058)

Title I Meeting
The school will conduct an Annual Title I meeting with parents who participated in the Title I, Part A program. (Fall 2023). (C. Rockwell 447-3058)

Six Types of Involvement
Keys to Successful Partnerships
- Parenting
- Communicating
- Volunteering
- Learning at Home
- Decision Making
- Collaborating with the Community

Collaboration with Community
Mabelvale Middle School strives to collaborate with community leaders and

Parents are the key!

- School/Club fundraisers
- Guest Speakers
- Guest Readers
- Special classroom project needs
- Special school project needs
- Student/family needs (coordinated with school counselors)
- Special Student rewards donated through area businesses.

Open Door Policy
Mabelvale Middle School has an “open-door” policy in which we invite families and community members to be a part of the activities in which our students participate. Parents are involved in the decision making process and school improvement plan implementation and evaluation. The Parent and Family Engagement Plan is designed to strengthen participation and to help it grow. We welcome any suggestions that will make our plan complete and in compliance with the purpose of Act 603 and the ADE guidelines.

Please feel free to contact Christina Rockwell, Parent Facilitator at 447-3058/ if you have any questions regarding this brochure.

Mabelvale Middle School

Parent and Family Engagement
2023-2024

Dr. Tonjuna. Iverson
Principal
501-447-3000
# Parent & Family Engagement Plan 2023-2024

Mabelvale Middle School is a supportive innovative diverse community where all students become life-long learners through collaboration, real world experiences, and exposure to rigorous curriculum.

- **Students:** 6, 7, 8 Grades
- **Title I School:** 100% Provisional Lunch

## Parent Committee Members:
- T. Iverson, Principal
- C. Rockwell, Teacher/Parent Facilitator
- C. Futrell, Teacher
- F. Ernest, Teacher
- K. Hunt, Community Member
- V. White, PTSA Member
- K. Vernon, PTSA Member
- A. Blackwell, PTSA Member
- Steven Young, Community Outreach

## Purpose
Parents and community leaders play a crucial role in the success of our children’s education, and Mabelvale Middle School (MMS) would like to encourage parents/community members to be full partners in the education of our children. To help accomplish this goal, the school has developed a Parent and Family Engagement Plan in compliance with Act 603 of 2003 and according to guidance provided by the Arkansas Department of Education. We believe that student achievement will increase as a result of improved communication among all stakeholders.

## Communication Strategies

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<thead>
<tr>
<th>Maintain School Website</th>
<th>A. Sharp (447-3049)</th>
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<tbody>
<tr>
<td>LRSD School Handbook</td>
<td>T. Troutman (447-3042)</td>
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<tr>
<td>Mabelvale Middle School Partners in Education, C. Futrell (447–3057)</td>
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<tr>
<td>New Student Orientation, C. Rockwell (447-3004)</td>
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<td>Parent Open House, T. Iverson (447-3000)</td>
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<tr>
<td>Quarterly/Interim Progress Reports A. Thomas (447-3074)</td>
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## Parent Involvement Activities

### Little Rock School District
- LRSD Parent-Link

In addition to Family Nights, the school will host Literacy and Math Nights. Many other additional activities include, but not limited to:

- **6th Grade Orientation (6th Grade Staff) August 02, 2023**
- **Open Houses (Staff) September, 2023**
- **Honor Roll Assemblies (Grade Level Teams)**
- **Spring Fest (Staff) April**
- **Family Nights (Parent Facilitator) October/April**
- **Southwest Cluster Team Activities (Fall/Spring) (Parent Facilitator)**

**Parents are surveyed after each event for evaluation and effectiveness in regards to future planning. *Call 447-3000 for further information about these events**

## Parent Volunteers

### School-Parent Compact

As a component of Mabelvale Middle School’s Parent and Family Engagement Policy, the school jointly developed with parents a school-parent compact that outlines how: Parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards. Compacts are sent home on the first day of school and are kept in the student’s files during the school year. (C. Rockwell 447-3058)

### Parenting Services

In an effort to provide parents with essential tools to help with child-rearing, counselors are available to help parents with child-rearing skills, understanding child and adolescent development and setting home conditions that support children as students at each age and grade level.

### School Website – Academic Tips for Parents & students
- Counselor's page (MMS.org)
- Parent Center – Located in Front Office Hours: 8:45-3:45
- MMS Media Center available for Parents Living Hope: (663-5473)
- Southwest Cluster Team
- LRSD Parent Involvement Office at 447-3358 (K. Rainey)

### Parent Surveys

Parent surveys are conducted throughout the year on ways that parents can volunteer and also, about what MMS can offer their families. (MMS.Org) Parents are also
In order to establish an effective parental/community involvement plan it is essential that communication between parents, schools, educators, and community members be frequent, clear and two-way. When we work as a team we help to strengthen schools, families, communities, and learning. Mabelvale Middle School will strive to strengthen communication through various forms of education.

| Please see and complete Parent Volunteer Survey for a complete list of opportunities located in the Parent and Family Engagement Kit. Please remember to sign the VIPS Resource book when working in our building. For further information, call C. Rockwell 447-3058. |
|---|---|---|
| surveyed during the year about various topics using LRSD ParentLink. (C. Rockwell 447–3058) |