

# Comprehensive Plan Report

A detailed report showing activity of the district or school team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

March 31, 2016

**Wakefield Elementary** NCES - 50900001385

Little Rock School District

**School Success Indicators**

Key Indicators are shown in **RED**.

**School Leadership and Decision Making**

**Establishing a team structure with specific duties and time for instructional planning**

**Indicator**    **ID01 - A team structure is officially incorporated into the school governance policy.(36) (All Schools,Focus,Priority)**

**Status**            **In Plan / No Tasks Created**

<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 11/17/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	School leadership will meet twice a month for 1 hour during the 2015-16 school. The main areas of focus will be classroom instruction, and analysis school wide test data.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

**Indicator**    **ID04 - All teams prepare agendas for their meetings.(39)(All Schools,Focus,Priority)**

**Status**            **In Plan / No Tasks Created**

<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 11/17/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Principal, asst principal, math & literacy will plan agenda before each team meeting. Agenda will consist of the following: approval of agenda, old business, new business, and schedule for next meeting.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

<b>Indicator</b>	<b>ID07 - A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting).(42)(All Schools,Focus,Priority)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 01/18/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Leadership team will meet twice a month. The main objective of the leadership team to work closely with school administrators with the focus being on student achievement,school climate, and school-wide professional development. The leadership will establish by-laws for the 2015-16 school year and operate in compliance with both state/ district leadership team. The leadership team will consist of the following: principal, asst. principal 2 classroom teachers, resource teacher, literacy & math coaches.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		
<b>School Leadership and Decision Making</b>			
<b>Focusing the principal's role on building leadership capacity, achieving learning goals, and improving instruction</b>			
<b>Indicator</b>	<b>IE06 - The principal keeps a focus on instructional improvement and student learning outcomes.(57)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 11/24/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Principal and Asst. Principal will conduct daily classroom drop-in visits along with scheduling informal and formal classroom observation.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		
<b>Indicator</b>	<b>IE07 - The principal monitors curriculum and classroom instruction regularly.(58)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 12/14/2015	
	Index:	6	(Priority Score x Opportunity Score)

	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Principal and asst. principal will collaborate weekly working arranging time and day when conducting drop-in visit, informal/formal classroom observation. Teachers will receive reflective feedback once classroom visit has been conducted by school administrators.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

### School Leadership and Decision Making

#### Aligning classroom observations with evaluation criteria and professional development

<b>Indicator</b>	<b>IF01 - The principal compiles reports from classroom observations, showing aggregate areas of strength and areas that need improvement without revealing the identity of individual teachers.(65)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 11/17/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Principal along with asst. principal will conduct daily classroom drop-in visit and teacher will be notified through reflective and feedback concerning classroom visit. In addition non-tentured teachers will have 1 informal and 1 formal classroom observation during the 2015-16 school. Classroom tentured will have 1 informal observation during the 2015-16 school. Teachers will be observed in four domains: planning and preparation; classroom environment; instruction; professional responsibilities. Scoring rubric will consist of the following: below basic, basic, proficient, and distinguished	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

<b>Indicator</b>	<b>IF06 - Teachers are required to make individual professional development plans based on classroom observations.(70)(All Schools,Focus,Priority)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 01/18/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)

	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	All teachers will be required to develop professional growth plan for the 2015-16 school. Professional growth plan can be individual or grade level.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

### School Leadership and Decision Making

#### Expanded time for student learning and teacher collaboration

**Indicator IG01 - The school monitors progress of the extended learning time programs and other strategies related to school improvement.(3981)(All Schools,Focus,Priority)**

**Status** In Plan / No Tasks Created

<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 01/18/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Teachers in grades K-5th will develop daily master schedule during 2015-16 school year. Master schedule will consist the following subjects: literacy/math/social studies/science, and time spent teaching core subjects. In additional, master schedule will include lunch/ extra-curricular classes art, music, and physical education. Teachers will submit copy of master schedule to school office, and visible both inside/outside the classroom.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		

### School Leadership and Decision Making

#### Ensuring High Quality Staff - Recruitment, Evaluation, and Retention

**Indicator IH01 - The school works collaboratively with the district to recruit and retain highly-qualified teachers to support school improvement.(3982)(All Schools,Focus,Priority)**

**Status** In Plan / No Tasks Created

<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 12/14/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

	Describe current level of development:	Principal will work in conjunction with LRSD Human Resources in the selection process of hiring highly qualified candidates for certified position when opening occur at school campus.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		
<b>Curriculum, Assessment, and Instructional Planning</b>			
<b>Engaging teachers in aligning instruction with standards and benchmarks</b>			
<b>Indicator</b>	<b>IIA01 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(88)(All Schools,Focus,Priority)</b>		
<b>Status</b>	In Plan / No Tasks Created		
<b>Assess</b>	Level of Development:	Initial: <b>Limited Development</b> 01/18/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Teachers in grade levels K-5th will have common planning time during the 2015-16 school year. Common planning will be utilized for instructional planning, and analyzing student data assessments.	
<b>Plan</b>	Assigned to:	Not yet assigned	
	Added date:		